

CMN Christmas Show December 4-5, 2021

Hilton Anatole

Catholic Marketing Network





Welcome Exhibitor

We take great pleasure in notifying you that **SES** has been selected as the *Official Service Contractor* for the **CMN Christmas Show**. We would like to take this opportunity to assure you that we will do our utmost to make this a successful and profitable event for you.

We offer a full range of services to assist you in maximizing the impact of your exhibit, from rental packages to experienced labor for installing or dismantling your booth. We are proud to be your partner.

Enclosed you will find important event information, as well as order forms for services you may require. **To retrieve this information electronically and place your order online contact <u>Service@Superior-Expo.com</u> to request a user login. Questions regarding shipping, storage, furniture, graphics and labor should be directed to:**

Exhibitor Service Department Superior Expo Services 10548 US Highway 80 Forney, TX 75126

service@superior-expo.com 972.271.7444 or toll free 866.386.3976 (866.FUN.EXPO)

Questions regarding the convention's policies, space assignments, display limitations and event schedules should be directed to:

Catholic Marketing Network

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Contact: Siliva Osong **Phone:** 817.533.7083

E-mail: sosng@catholicmarketing.com

Please note:

Various items being provided for each booth by Show Management are located under *Event Information. (See Table of Contents)*

Analyze your needs carefully and return your order forms with full payment before <u>Friday</u>, <u>November 19</u>, <u>2021</u> to save money, as well as ensure the availability of your item.



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Event Information

Discount Deadline: Friday, November 19, 2021

Show Colors: <u>Green</u>

Booth Carpet Color: None. Facility is carpeted

Aisle Carpet Color:

Booth Information

★ Substitutions are not permitted. If alterations or additions are required please review the enclosed order forms. No credit or refund will be given for items not used.

10x10 Booths - Each booth will include:

- ♦ 8' background drape (Green)
- ♦ 3' tall side dividers (Green)
- ♦ 1 7" x 44" company ID Sign

- ♦ 1 6' skirted table (Green)
- ♦ 1 wastebasket
- ♦ 2 chairs

Event Schedule – Subject to Change

SES Move-In:	Friday, December 3, 2021	<u>1:00 PM</u>
Exhibitor Move-In:	Saturday, Deccember 4, 2021	6:00 AM - 12:00 PM
Event Hours:	Saturday, Deccember 4, 2021 Sunday, December 5, 2021	10:00 AM - 8:00 PM 10:00 AM - 8:00 PM
Exhibitor Move-Out: Driver Check-In By: Freight Re-Directed at:	Sunday, December 5, 2021 Sunday, December 5, 2021 Sunday, December 5, 2021	8:00 PM 8:30 PM 9:30 PM
SES Move-Out:	Sunday December 5, 2021	8:00 PM

Shipping Information (Material handling charges will apply)

Advance Shipping Address:

Superior Expo Services Trade Show: CMN Christmas Show

Booth Company Name & #_

10548 W US Hwy 80 Forney, TX 75126



Advance shipments *MUST* be received by November 29, 2021

Direct Shipments to Show Site:



No Showsite Shipping

Assistance

- If you have questions or do not find what you are looking for in this manual, please feel free to email <u>service@superior-expo.com</u> or call our Exhibitor Service Department at 972.271.7444.
- SES will have a service desk in a convenient location at the show site if you require further assistance.





FAQ

WHAT FURNISHINGS ARE PROVIDED WITH MY BOOTH SPACE?

• Each event is different. See Event Information, page 4, which will specifically list what items, if any, will be included in the booth space.

WHAT IF THE BOOTH DOES NOT INCLUDE ITEMS I NEED?

• Items that are provided as part of your booth package have no trade-in value. If you need an item that is not listed with the booth, you must order that item separately at the published rate.

HOW DO I PLACE MY ORDER?

- Online Ordering A link to the site, username, and password will be emailed to you.
- Email orders to service@superior-expo.com
- Fax in your order with the Credit Card Authorization form to: 972.271.7888, Attn: Exhibitor Services
- Mail in your order forms and full payment to: Superior Expo Services, 10548 US Highway 80, Forney, TX 75126
 Orders will not be processed without full payment. Please review our Payment Policies for detailed information. Don't forget to keep a copy of your order for your records. For orders going to other "official suppliers", (i.e. Electrical, Internet, Telephone, Audio Visual, etc.) please follow the payment and mailing instructions indicated on each of the forms located in this manual.

WHAT IS THE CANCELLATION POLICY FOR REFUNDS ON FURNISHINGS?

Items cancelled on or prior to Friday, November 19, 2021 will be refunded at 100%. Items cancelled after Friday, November 19 2021, and prior to delivery will be refunded at 50%. Items cancelled on show site or after delivery are non-refundable and billed at 100%. Exceptions to this policy are Luxury Furniture, Graphics and Display Rentals. If these items are cancelled after Friday, November 19 2021 they will be billed at 100%.

AM I REQUIRED TO PAY IN ADVANCE FOR SERVICES, OR MAY I BRING A CHECK TO THE SHOW?

Full payment must be received for services requested before the order will be processed. If you choose to pay by check, a credit card is still required to be on file.

WHAT ARE MY OPTIONS FOR INBOUND SHIPPING?

• Option 1: Advance Shipping is sending your materials, up to 30 days prior to the event, to a designated warehouse which will store your freight and then deliver it directly to your booth space during SES move in. The advantage of sending your freight in advance is knowing it has arrived and will be delivered to your booth prior to your arrival.

WHAT IS THE DIFFERENCE BETWEEN MATERIAL HANDLING & SHIPPING?

- Material Handling includes receiving, unloading your exhibit materials, storage for up to 30 days at the advance shipping location, delivery to your booth, handling of empty containers (removal from booth, stored, then returned to the booth at the close of the event) and removal of the material from your exhibit booth for reloading onto outbound carriers. This charge does not include the cost of shipping.
- Shipping is the means by which shipments are transported via carriers to and from the event location.

WHO IS THE PREFERRED CARRIER?

• Superior Expo Solutions is the preferred carrier for the show. SES Solutions offers a convenient, hassle free shipping service. If you would like to arrange for shipping or receive a quote from SES Solutions please call 972-271-7444.

WHAT IS A BILL OF LADING?

• <u>Bill of Lading</u> is a type of document that is used to acknowledge the receipt of a shipment of goods. In addition to acknowledging the receipt of goods, a Bill of Lading indicates the particular vessel on which the goods have been placed, their intended destination, and the terms for transporting the shipment to its final destination. A Bill of Lading is mandatory for **SES** to release your materials to your specified carrier at the close of the event.

WHAT ARE MY CHOICES FOR SHIPPING AT THE CLOSE OF THE SHOW?

You may use any carrier of your choice; however, we suggest you use the preferred carrier, *SES Solutions*. It is your responsibility to contact and make all arrangements for any carrier other than the preferred carrier. *SES* cannot guarantee that other carriers will show up to pick up your shipment. We do not provide outside carrier shipping documents and/or labels.

WHAT ARE THE MOVE-OUT PROCEDURES?

A SES Bill of Lading is required on ALL outbound shipments. The Bill of Lading is available at the service desk. After your booth is packed, labeled and ready to be shipped, please return the completed Bill of Lading form to the service desk. If you are not using SES, our preferred carrier, you must call your designated carrier with pick up information. If your carrier fails to show up, your shipment will be re-directed through SES Solutions and the discount rate will not apply. A SES representative will be available at show site for further questions.

HOW DO I OBTAIN A COPY OF MY FINAL INVOICE?

To obtain a final invoice, usually available one week after the event closes, contact our Exhibitor Service Department at 972.271.7444.





Credit Card Authorization

Full payment must be received for services requested before your order will be processed. If you choose to pay by check, a credit card is still required to be on file.

This form authorizes **SES** to charge to your credit card account the amount of your advance/show site orders, material handling charges, shipping costs, surcharges and any other additional amounts incurred as a result of show site orders placed by you or your company representative. Please complete the information requested below and return this form with your order.

MasterCa	ard VIS	SA CORPLESS			
Company:		Booth Number:			
Cardholder Name:					
Expiration Date (MM/YYYY):				
Card Billing Address:					
City, State, ZIP code:		Email:			
Authorized Signature: I,		, agree to the conditions stated in this manual and the above paragraph.			
Material Handling (non-taxable)	\$	Discount Deadline:			
Booth Package	\$	Friday, November 19, 2021			
Display Tables & Accessories	\$				
Carpet & Cleaning	\$	 All prices include delivery, installation, rental charges for the duration of the show and removal at completion. 			
Pipe & Drape	\$	Payment in full must accompany all orders by discount			
Floral \$		deadline date to receive the discount price. Orders received after this date will be charged the standard rate.			
Luxury Furniture	\$	arter this date will be thatged the standard rate.			
Sign & Graphics	\$	 Items cancelled on or prior to <u>Friday, November 19, 2021</u> will be refunded at 100%. Items cancelled after <u>Friday, November</u> 			
Rental Units	\$	19 2021 and prior to delivery will be refunded at 50%. Items			
Add On	\$	cancelled on show site or after delivery are non-refundable and billed at 100%. Exceptions to this policy are Luxury			
Hanging Banner/Rigging	\$	Furniture, Graphics and Display Rentals. If these items are cancelled Friday, November 19 2021 they will be billed at			
In-Booth Forklift	\$	100%.			
Cartload Service	\$	If paying by check, make payable to: Superior Expo Services			
Vehicle Spotting Service	\$	Mail order forms & full payment to: 10548 W US Highway 80 Forney, TX 75126			
Labor (non-taxable)	\$	Please reference the Show Name & Company Name			
TOTAL	\$	Email orders with full payment to: service@superior-expo.com			
Sales Tax 8.25%	\$	- 1 11 6 H			
GRAND TOTAL	\$	Fax orders with full payment to: 972.271.7888 Attn: Exhibitor Services			

For any additional questions please feel free to email service@superior-expo.com or call us at 972.271.7444 or toll free 866.386.3976





Payment Policies

Full payment must be received for services requested before the order will be processed.

If you choose to pay by check, a credit card is still required to be on file.

- · All prices include delivery, installation, rental charges for the duration of the event and removal at completion.
- All charges are subject to sales tax.
- Payment in full must accompany all orders by Friday, November 19 2021 to receive the discount price.
- Orders received after this date will be charged the standard rate.
- Items cancelled on or prior to Friday, November 19, 2021 will be refunded at 100%. Items cancelled after Friday, November 19 2021, and prior to delivery will be refunded at 50%. Items cancelled on show site or after delivery are non-refundable and billed at 100%. Exceptions to this policy are Luxury Furniture, Graphics and Display Rentals. If these items are cancelled after Friday, November 19 2021 they will be billed at 100%.

ADDING TAX TO YOUR ORDER

- Use the Credit Card Authorization form to help add up your order.
- Multiply the appropriate **8.25% Sales Tax** by the subtotal to arrive at the grand total.
- To be tax exempt you must be a government or non-profit organization. If you are eligible, please provide an exemption certificate when placing your order. A resale certificate is not acceptable, as we are not providing services to be resold.

PAYMENT OPTIONS

- Online Ordering A link to the site, username and password will be emailed to you.
- Payment by Email Email your order with full payment to: service@superior-expo.com
- Payment by Fax Fax your order with full payment to: <u>972.271.7888 Attn: Exhibitor Services</u>
- Payment by Mail Mail your order forms and full payment to:

Superior Expo Services 10548 US Highway 80 Forney, TX 75126 RE: CMN Christmas Show

- **SES** accepts MasterCard, Visa and American Express cards only.
- If a check is being submitted for payment, please attach with your order forms and mail to **Superior Expo Services**. If you choose to pay by check, a credit card is still required to be on file. All checks should be payable to: **Superior Expo Services**
- Orders will NOT be processed without full payment. Please complete the Credit Card Authorization Form.

ADVANCE ORDERS (DISCOUNT RATE)

Purchase orders may not be used in lieu of payment. **SES** will only accept purchase orders from Government and State Agencies. To process your order and receive advance prices, payment in full must accompany your order. Advance payment for material handling should be based on estimated weight. Advance payment for labor and other equipment rental services should be based on estimated installation and dismantling hours.

SHOW SITE ORDERS

All show site orders including labor and material handling are payable upon presentation of our invoice at the event. For your convenience, we accept Visa, MasterCard and American Express, as well as checks, Travelers checks and cash. Orders received after the deadline or made at the service desk during the event will be billed at standard prices. Services ordered at show site will not be processed without full payment.

THIRD PARTY ORDERS

If you have contracted work through a display/exhibit house and require the services of **SES**, the payment policies stated above apply. Please forward this information to the proper parties. The exhibiting firm is ultimately responsible for payment of charges incurred. In the event the named third party does not make payment upon presentation of the invoice at show site, such charges will be presented to the exhibiting firm for payment.

INTERNATIONAL EXHIBITORS

International exhibitors must pay for all services in US funds and must be drawn from a US bank. All charges must be paid in full prior to the close of the event by credit card, check or cash. Wire transfers must include a \$20 (US) transfer fee.

MATERIAL HANDLING/LABOR ORDERS/RIGGING ORDERS/FORKLIFT, ETC.

If you are shipping freight to our warehouse or to show site and/or are ordering labor for installation or dismantling and/or rigging, you must complete the *Credit Card Authorization form*. Our services will not be performed unless we have a credit card authorization form on file. If you require rigging or dismantling labor on move out, charges will be applied to your credit card.





Limits & Liability

RESPONSIBILITY FOR LABOR

- SES, its subcontractors, and Show Management shall not be responsible for loss, delay or damage due to strikes, lockouts or work stoppages
 of any kind.
- SES, its subcontractors, and Show Management shall not be responsible for loss, injury or damage caused by laborers or equipment furnished by SES or its subcontractors, except when such laborers are working for or operating equipment under the direct supervision of a supervisor designated by SES or its subcontractors.
- SES, its subcontractors, and Show Management shall not be liable to any extent for any actual potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss, injury or damage to an exhibitor's materials or exhibitor personnel, which may make it impossible or impractical to exhibit exhibitor's materials.
- Claims for loss, injury or damage, which are not submitted in writing to **SES** within thirty (30) days after the close of the event, at which the loss, injury, or damage occurred, shall be considered waived. No suit or action shall be brought against **SES** or its subcontractors more than one year after the accrual of the action.
- SES will not be responsible for improper packing of exhibitor materials and products or incorrect labeling if working under the supervision of the exhibitor.
- SES will not be responsible for improperly packed or concealed damages to exhibit.
- The placing of an order for the services of laborers and the use of equipment by an exhibitor, or any agent of the exhibitor, shall be construed as an acceptance by such exhibitor or agent of terms and conditions set forth.

MATERIAL HANDLING

- SES, its subcontractors, and Show Management shall not be responsible for loss, delay or damage due to strikes, lockouts or work stoppages of any kind.
- SES, its subcontractors, and Show Management shall not responsible for loss, injury or damage caused by laborers or equipment furnished by SES or its subcontractors, except when such laborers are working for or operating equipment under the direct supervision of a supervisor designated by SES or its subcontractors.
- SES, its subcontractors, and Show Management shall not be liable to any extent for any actual potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss, injury or damage to an exhibitor's materials or exhibitor personnel, which may make it impossible or impractical to exhibit exhibitor's materials.
- Claims for loss, injury or damage, which are not submitted in writing to SES within thirty (30) days after the close of the event, at which the
 loss, injury, or damage occurred, shall be considered waived. No suite or action shall be brought against SES or its subcontractors more than
 one year after the accrual of the action.
- SES will not be responsible for improper packing of exhibitor materials and products or incorrect labeling if working under the supervision of the exhibitor.
- SES will not be responsible for improperly packed or concealed damages to exhibit.
- The placing of an order for the services of laborers and the use of equipment by an exhibitor, or any agent of the exhibitor shall be construed as acceptance by such exhibitor or agent of terms and conditions set forth.

CERTIFIED WEIGHT TICKETS

In the event that no weight tickets or inaccurate weight tickets are indicated on the delivery documents presented, SES shall estimate the weight or re-weigh, and charges shall be based upon the estimates. The estimated weight shall be final and binding if actual scale weight figures are not submitted prior to the close of the show. All shipments received at the warehouse and show site are subject to re-weight.

EMPTY REMOVAL INSTRUCTIONS

- All exhibitors must have all crates tagged for empty space storage by 2 hours prior to the end of Exhibitor move-in. Exhibitors will be subject
 to a surcharge of up to 20% of the total freight invoice if crates are not tagged for removal by the set deadline.
- Any shipments not handled by SES, but for which SES is required to handle storage of the empty shipping containers, a charge of \$50 per crate, case, box or carton will be assessed.





Limits & Liability (continued)

PAYMENT TERMS

- In order for us to process your order for services and materials listed in this Exhibitor Service Manual, we must have a signed *Credit Card Authorization form* with credit card information or full payment in advance. Invoices for outstanding balances will be prepared at the service desk for review and payment.
- · Advance payments will be indicated and any balance due must be paid in full by credit card, check or cash.
- · All inquiries must be resolved and completed before you leave the event.

ORDERS, QUESTIONS & ADJUSTMENTS

- · Orders by telephone will not be accepted.
- · All advance orders, discounted to your advantage, must be paid-in-full at the time the order is placed.
- Orders received without payment will not be processed. Payment for all show site orders will be due and payable upon presentation of our invoice at the show.
- Services ordered at show site will not be processed without full payment.
- The availability of furnishings at show site can, on occasion, be limited and for that reason cannot be guaranteed. It is recommended that you place your order in advance if possible.
- Any discrepancy in items ordered and items received, or any complaint or question concerning service, must be reported to SES immediately.
 Issues will be resolved and/or any valid adjustments will be made at that time and approved by the SES supervisor in charge. Credits and adjustments will not be made on information received after the show.
- Items cancelled on or prior to <u>Friday, November 19, 2021</u> will be refunded at 100%. Items cancelled after <u>Friday, November 19 2021</u>, and prior to delivery will be refunded at 50%. Items cancelled on show site or after delivery are <u>non-refundable</u> and billed at 100%. Exceptions to this policy are <u>Luxury Furniture</u>, <u>Graphics and Display Rental</u>. If these items are cancelled after <u>Friday, November 19 2021</u> they will be billed at 100%.



Shipping Instructions

ADVANCE SHIPMENTS TO WAREHOUSE

- Shipments may be sent to the advance warehouse up to thirty (30) days prior to <u>Wednesday, September 8, 2021</u>. Shipments must arrive by <u>Wednesday, September 8, 2021</u>, by 3:30 pm. No shipments will be received at the warehouse on weekends or holidays.
- Shipments arriving at the warehouse after Monday, November 29, 2021, will be charged a late warehouse fee of \$150 in addition to any other charges incurred.

DIRECT SHIPPING TO SHOW SITE No Direct Shipping - Advance Warehouse Shipping Only

ALL SHIPMENTS

- All shipments must be PREPAID. Collect shipments may be REFUSED.
- Shipments received without receipts, freight bills or specified unit counts on the receipts or freight bills from carriers will be delivered to the exhibitor's booth without guarantee of piece count or condition. Material handling and additional surcharges may apply.
- No liability will be assumed by SES for these shipments.

OUTBOUND SHIPMENTS

- A SES Bill of Lading is required on ALL outbound shipments.
 - A Bill of Lading is a type of document that is used to acknowledge the receipt of a shipment of goods. In addition to acknowledging the receipt of goods, a Bill of Lading indicates the particular vessel on which the goods have been placed, their intended destination, and the terms for transporting the shipment to its final destination. A Bill of Lading is mandatory for **SES** to release your materials to your specified carrier at the close of the event. Freight left on the show floor without a Bill of Lading will result in an additional fee.
- · Your SES Bill of Lading will be available for verification and signature at the SES Service Desk located at show site.
- · After your booth is packed, labeled and ready to be shipped, please return the completed Bill of Lading form to the Service Desk.
- Please duplicate form for split shipments (one form for each location or one for each carrier).
- The Credit Card Authorization form MUST be provided when submitting this form.
- · If your carrier fails to show up, your shipment will be re-directed through SES Solutions and the discount rate will not apply.
- It is YOUR responsibility to contact and make all arrangements for any other carrier than the preferred carrier, SES Solutions.
- If using an alternate carrier please provide **SES** with shipping documents and/or labels as well as this form.
- SES reserves the right to re-direct any outgoing shipment via an alternate carrier in the event the requested carrier fails to pick up the shipment by the established carrier check-in deadline.



Superior Expo Solutions is the official show carrier for the

CMN Christmas Show

Hilton Anatole

December 4-5, 2021

Superior Expo Solutions offers competitive solutions for all of your logistics needs.

- ✓ Round trip ground transportation & material handling services
- ✓ Pick-up and transportation from point of origin to either advance warehouse or show site
 - ✓ Pre-printed shipping labels
 - ✓ SAVE 15% on material handling when using Superior Expo Solutions roundtrip
 - ✓ Consolidated invoicing for material handling and shipping charges
 - ✓ Managed transportation to and from the show floor
 - ✓ On-site customer support

For questions please free to email us at service@superior-expo.com or call 972.271.7444



Shipping (continued)

SUPERIOR EXPO SOLUTIONS – SHIPPING QUOTE FORM							
Company Name:		Booth #:					
Contact Name:		Phone #:					
E-mail Address:				•			
		INBOUND – PICK UP LO	OCATION I	INFORMA	TION		
Requested Pick Up Date:							
Company:							
Street Address:							
City, State:							
	<u>'</u>	SHI	Р ТО				
I will be sh	ipping to th	ne Advance Warehouse					
Superior Expo Services 10548 W US Hwy 80 Forney, TX 75126							
Advance Warehouse Deadline: November 29, 2021 Delivery Date: No Showsite Shipping				ing			
		OUTBOUN	ID SHIPPIN	NG			
my shipping i	nstructions a	utbound Transportation. Please nd signature. So we may delive if different from pick up addre:	er your <i>Out</i>				
Company:			(City, State	, ZIP Code	::	
Street Address: _			1	Number o	f Labels:		
Type of Service Number Of Pieces Description of Articles, Special Marks and Exceptions Dimensions in				ensions in I	nches	Estimated Weight (lbs.) Subject to Correction *	
Standard Ground Crates Exh		Crates Exhibition Material, K.D. (wooden)	Lx	Wx	Н	
Expedited Ground		Cartons (cardboard)		Lx	W x	Н	
		Trunks/Cases (fiber) (color)		Lx	W x	Н	
Next Day		Skids/Pallets		Lx	Wx	Н	
Other Other			Lx	Wx	Н		
□ Liftgate Needed	Hours of (OtherOtherOther		Lx	₩ x * Final We		O Correct Weight & Dimensions

A representative from Superior Expo Solutions will contact you to confirm receipt of order and finalize details.

ADVANCE WAREHOUSE LABEL

ADVANCE WAREHOUSE LABEL



CMN Christmas Show

MUST be received by November 29, 2021

Between 8:30 AM - 5:00 PM

To: (Exhibiting Company)	
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Superior Expo Services 10548 W US Hwy 80 Forney, TX 75126

WAREHOUSE

Booth # (s):	Number of Pieces:	
Camilan		



CMN Christmas Show

EXHIBIT MATERIALS

MUST be received by

November 29, 2021

Between 8:30 AM - 5:00 PM

Superior Expo Services 10548 W US Hwy 80 Forney, TX 75126

WAREHOUSE

Booth # (s):	Number of Pieces:	

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE. PLEASE PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY. IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

Carrier:



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Material Handling FAQ's

SES has the responsibility of receiving and handling all exhibit materials, empty materials and empty crates. It is our responsibility to manage docks and schedule vehicles for the smooth and efficient move in/out of the event. **SES** will not be responsible, however, for any materials they do not handle. **SES** will have complete control of the loading docks at all times. If you wish to unload or load, you must report to the **SES** Freight Desk. Do not proceed to docks until told to do so.

WHAT IS MATERIAL HANDLING?

Material handling includes receiving, unloading your exhibit materials, storage for up to 30 days at the advance shipping location, delivery to your booth, handling of empty containers (removal from booth, stored, then returned to the booth at the close of the event) and removal of the material from your exhibit booth for reloading onto outbound carriers. This charge does not include the cost of shipping. Please refer to the *Shipping Information* page of this manual for further information.

WHAT ARE CRATED SHIPMENTS?

Crated shipments are packed in any type of shipping container that can be unloaded at the dock and delivered without additional handling. Crated containers include: crates, fiber cases, and properly packed skids.

WHAT ARE SPECIAL HANDLING SHIPMENTS?

- Mixed Shipments Includes a mix of both crated and uncrated materials
- **Ground Loading/Unloading** Special handling charges will apply to shipments that arrive in vehicles that are not dock height, such as u-hauls, flatbed trailers, double drop trailers, etc.
- Stacked Shipments Shipments that require multiple items to be moved or removed for delivery to booth (i.e. loose items stacked on top of crates and/or pallets).
- Piece Loading/Unloading Drivers who require multiple pieces to be moved to the rear of the trailer in order to select the next piece, or having to remove the freight from the trailer to re-fit in sequence.
- No Documentation Shipments that arrive from a carrier without a Bill of Lading, which requires additional time and labor to process.
- Excess of Small Shipments 10 or more loose pieces that are not palletized or crated.
- Uncrated Shipments Indicates a shipment that is shipped loose or pad-wrapped, and/or un-skidded machinery without proper lifting tools.

HOW IS STRAIGHT TIME/OVERTIME DETERMINED?

Straight Time - Monday - Friday, 8:00 am to 4:30 pm

Overtime - All other times, Saturday, Sunday and holidays

- ST/OT or OT/ST: If freight will be handled one way on straight time and one way on overtime, either into the event or out of the event.
- OT/OT: If freight will be handled on overtime into the event and out of the event.

Overtime charges are assessed when **SES** has been granted access to the facility during overtime, per the contractual agreement with Show Management and the facility. This includes warehouse shipments.

HOW DO I CALCULATE MY MATERIAL HANDLING CHARGES?

Charges will be based on the weight of your inbound shipment. Each shipment received is considered separate. The shipment weight will be rounded up to the next 100 lbs. Each 100 lbs. is considered one **cwt** (hundred weight). There is a 200 lb. minimum charge for each shipment. Please refer to the *Material Handling Rate Sheet* for event prices.

Calculate Total CWT (Enter in increments of 10 lbs. only; make sure to round up to the next 100 lbs.)

Example below is based on the published rate:

350 lbs. (rounded to the next 100) divided by 100 = 4 Total CWT

4 CWT x \$72.00 = Material Handling Charge \$288.00

WHAT IS THE MOST COST EFFECTIVE WAY TO SEND SHIPMENTS?

The most cost-effective way to send your shipment is to consolidate and shrink wrap your shipments into one. If your shipment is broken up and delivered in multiple shipments, you will be charged per shipment. Please advise your carrier to deliver as one (1) shipment. Below is an example for an advance to warehouse shipment using the published rate: \$72.00

If sending 4 Separate Shipments:

1st shipment @ 41 lbs. = \$144.00 (200 lbs. minimum)

2nd shipment @ 44 lbs. = **\$144.00** (200 lbs. minimum)

3rd shipment @ 52 lbs. = **\$144.00** (200 lbs. minimum)

4th shipment @ 60 lbs. = \$144.00 (200 lbs. minimum)

If sending 1 Consolidated Shipment:

1 shipment (4 pieces) @ 197 lbs. = \$144.00 (200 lbs. minimum)



Material Handling Charges Include:

Material handling is the process of receiving your materials, either at the warehouse in advance of the show or at show site during move-in; delivering them to your booth; removing empty containers for storage during the show; returning the empty containers to your booth after the show; delivering your materials back to the dock; and loading for outbound shipping. Charges are determined by weight and ease of handling.

Advance Shipments to Warehouse

- The advance warehouse will begin receiving shipments 30 days prior to: Wednesday, September 8, 2021
- All materials shipped advance to the warehouse MUST ARIVE BY: Wednesday, September 8, 2021
- · Any shipment arriving after this date will be charged a late to warehouse fee of \$150 in addition to any other charges incurred.
- Warehouse receiving hours are Monday Friday, 8:30 am 5:00 pm. Any shipment delivered after hours or on weekends may be refused.
- Small Packages: Cartons <u>under 35 lbs.</u> (received in a single shipment) will be charged \$45 for the 1st package and \$20 per package thereafter within the same shipment.
- Shipments will be weighed. Pricing is based on actual weight of shipment.

Direct Shipments to Show Site (No Direct to Show Site Shipping. Ship to Advance Warehouse Only.)

Overtime

- Overtime charges are assessed when SES has been granted initial access to the facility during overtime, per the contractual agreement between Show Management and the facility.
- Driver check in time does not guarantee straight time rates.
- Overtime rate is applied to all shipments loaded or unloaded on Saturday, Sunday, holidays, and any time other than 8:00 am 4:30 pm, Monday through Friday.
- Overtime charges are assessed if shipment is moved into or out of show site on overtime due to scheduling.

RATE CLASSIFICATIONS:	Price per CWT	200 lbs. Minimum
	Price per CW1	200 ibs. Willilliam
Warehouse Shipment (200 lbs. minimum)		
Crated or skidded shipment	\$72.00	\$144.00
Special handling	\$90.00	\$180.00
Show Site Shipment (200 lbs. minimum) (N	Direct Shipping – Ship to Warehouse Only)	
Crated or skidded shipment	\$82.00	\$164.00
Special handling	\$97.00	\$194.00
Small Package (Maximum weight 35 lbs. pe	r shipment	
First carton	\$45.00	
Each additional carton	\$20.00	
ADDITIONAL SURCHARGES:		
Overtime Charge – Move-In or Move-Out (i	n addition to above rates)	
Crated or skidded shipment	\$15.25	\$30.50
Special handling shipment	\$19.06	\$38.12
Overtime Charge – Move-In and Move-Out	(in addition to above rates)	
Crated or skidded shipment	\$30.50	\$61.00
Special handling shipment	\$38.12	\$76.24
Late to Warehouse		
Freight arriving after	\$150.00	per shipment
Wednesday, September 8, 2021		
Back to Warehouse (in addition to above ra	ites)	
Per 100 lbs. (200 lbs. minimum)	\$200.00	\$400.00

A credit card MUST be on file for all material handling, shipping inbound and/or outbound to event.





Display Tables & Accessories Order Form

Discount Deadline: Friday, November 19, 2021

Company:	Contact Name:	
Address:	City, State:	Zip Code:
Phone Number:	Fax Number:	Booth Number:
Email:		

Email:							
Skirted Display Tables 30" high (topped in white vinyl)							
QTY	Item Description	Discount	Standard	Total			
	4' L x 24" W x 30" H	\$84.50	\$102.75	\$			
	6' L x 24" W x 30" H	\$103.00	\$124.25	\$			
	4th Side Skirt 6'	\$39.00	\$48.50	\$			
	Table Skirt Only 6'	\$61.75	\$77.25	\$			
	8' L x 24" W x 30" H	\$119.50	\$144.25	\$			
	4th Side Skirt 8'	\$39.00	\$48.50	\$			
	Table Skirt Only 8'	\$61.75	\$77.25	\$			
Skirte	ed Display Tables 4	2" high (to	pped in whi	te vinyl)			
	4' L x 24" W x 42" H	\$114.25	\$143.00	\$			
	6' L x 24" W x 42" H	\$129.50	\$161.75	\$			
	4th Side Skirt 6'	\$39.00	\$48.50	\$			
	Table Skirt Only 6'	\$61.75	\$77.25	\$			
	8' L x 24" W x 42" H	\$148.75	\$186.50	\$			
	4th Side Skirt 8'	\$39.00	\$48.50	\$			
	Table Skirt Only 8'	\$61.75	\$77.25	\$			
Unsk	irted Display Table	s 30" high	(topped in v	vhite vinyl)			
	4' L x 24" W x 30" H	\$49.50	\$61.50	\$			
	6' L x 24" W x 30" H	\$61.00	\$76.25	\$			
	8' L x 24" W x 30" H	\$72.50	\$89.50	\$			
Unsk	irted Display Table	s 42" high	(topped in v	vhite vinyl)			
	4' L x 24" W x 42" H	\$70.25	\$85.50	\$			
	6' L x 24" W x 42" H	\$81.00	\$100.50	\$			
	8' L x 24" W x 42" H	\$87.50	\$109.75	\$			
Unsk	irted Specialty Tab	les 30" in I	Diameter				
	Café Table 30" H	\$67.75	\$81.25	\$			
	Cocktail Table 42" H	\$86.25	\$103.50	\$			
Table	Risers (covered w						
	4' L x 12" W x 12" H	\$50.75	\$63.50	\$			
	6' L x 12" W x 12" H	\$61.25	\$76.75	\$			
	8' L x 12" W x 12" H	\$72.00	\$90.25	\$			

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- All prices include delivery, installation, rental charges for the duration of the event and removal at completion.
- Payment in full must accompany all orders by <u>Friday, November 19 2021</u> to receive discount price. Orders received after this date will be charged standard rate.
- Items cancelled on or prior to <u>Friday, November 19, 2021</u> will be refunded at 100%. Items cancelled after <u>Friday, November 19 2021</u> and prior to delivery will be refunded at 50%. Items cancelled on show site or after delivery are <u>non-refundable</u> and billed at 100%. Exceptions to this policy are <u>Luxury Furniture, Graphics and Display Rentals</u>. If these items are cancelled after <u>Friday, November 19 2021</u> they will be billed at 100%.

Chair	S						
QTY	Item Description	Discount	Standard	Total			
	Side Chair	\$46.00	\$57.25	\$			
	Modular High Stool Gray Fabric – 29" Tall	\$73.25	\$91.50	\$			
	Padded Chair	\$65.00	\$81.00	\$			
Pegboards, Tack Boards & Grid Wall							
	Pegboard 4' x 8' Horizontal	\$183.25	\$229.25	\$			
	Pegboard 8' x 4' Vertical	\$183.25	\$229.25	\$			
	Tack Board 4' x 8' Horizontal	\$164.50	\$197.50	\$			
	Tack Board 8' x 4' Vertical	\$164.50	\$197.50	\$			
	Grid Wall 2' x 8'	\$61.00	\$76.25	\$			
Bag, Literature & Garment Racks							
	Bag Rack	\$86.50	\$108.25	\$			
	Literature Rack	\$95.25	\$116.50	\$			
	Clothes Rack	\$86.50	\$108.25	\$			
	Garment Rack – 2 Arm (Water Fall)	\$86.50	\$108.25	\$			
	Garment Rack – 4 Arm (Water Fall)	\$86.50	\$108.25	\$			
Additional Accessories							
	Easel	\$28.00	\$34.75	\$			
	Fish Bowl	\$26.50	\$32.00	\$			
	Wastebasket	\$14.75	\$17.50	\$			
	Arm Light	\$56.75	\$70.50	\$			
	Floor Lamp	\$45.00	\$80.00	\$			
	Table Light	\$65.00	\$90.00	\$			



Total	+	Sales Tax 8.25%	II	Grand Total
\$	+	\$	П	\$

TRADESH (2020) VV Furnishings

FEATURING

- Powered Collections
- Modular Seating
- Executive Seating
- Communal Tables
- Bars & Barstools

CORT EVENTS



Inspired Designs for Maximum Engagement

Design an interactive booth that achieves your company vision and encourages attendees to connect, learn, and engage.



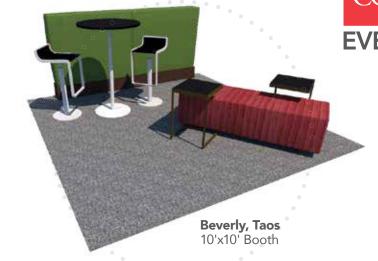








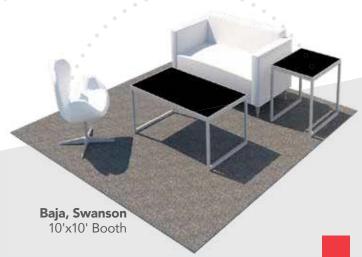












Top 10 Booth Design Tips

Attract, Engage and Inspire.





Spin Around.

Swivel chairs in small spaces maximize functionality and allow you to engage with those all around!



Get Connected.

Communal tables help facilitate networking opportunities and build connections.





Creature Comforts.

Design a comfortable "living room" space with soft lounge seating to relax clients and encourage conversation.





Keep it Green.

Don't forget the greenery to warm up your booth environment by bringing nature indoors.



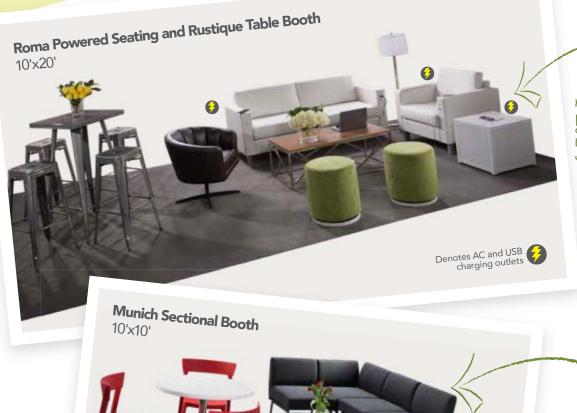
Square or circular ottomans are a great way to design small theaters for quick demonstrations.





Level the field! Low and casual seating makes clients more comfortable and open to learning.





Keep clients charged with powered seating and add a wireless charging table for attendees without charging cords.

Create a comfortable "Living room" space with soft lounge seating to relax clients and facilitate conversation.



Make searching for wall outlets a thing of the past and empower attendees at your next show with functional charging furniture from CORT Events. From pedestals to soft seating and tables, our complete charging collection lets you Power Up the Possibilities.



Powered tables or seating encourages clients to linger in the booth and



Roma Collection





SFAPWR Roma Sofa, Powered (white vinyl) 78"L 31"D 33"H **CHRPWR Roma Chair, Powered** (white vinyl) 37"L 31"D 33"H



Naples Collection

NPLCHP Naples Chair, Powered (black vinyl) 36"L 30"D 33.25"H NPLLOP Naples Loveseat, Powered (black vinyl) 62"L 30"D 33.25"H NPLSOP Naples Sofa, Powered (black vinyl) 87"L 30"D 33.25"H









Banquettes



MODULAR SYMMM Create round banquettes or custom serpentine seating. The Power Banquette system has three AC and two USB plugs built into the center cone so your client will never be left powerless. Center power cone may also be rented as a free standing charging station (BNQTL7).

Powered Tables



Ventura Bar Tables, Powered (silver frame) 72.25"L 26.25"D 42"H A) VNTWHT (white top) B) VNTBLK (black top)

Ventura Cafe Tables, Powered (silver frame) 72.25"L 26.25"D 30"H C) VNTCBK (black top) D) VNTCWH (white top)

E) CUBPOW Wireless Charging Table, Powered (white, AC plug-in) 20"L 20"D 18"H

Sydney Powered Cocktail Tables (brushed steel) 48"L 26"D 18"H F) C1WP (white top) G) C1YP (black top)

Powered Pedestals





Powered Locking Pedestals A) PDL36W (white) 24"L 24"D 36"H B) PDL42W (white) 24"L 24"D 42"H C) PDL36B (black) 24"L 24"D 36"H D) PDL42B (black) 24"L 24"D 42"H





A) TECH3B Tech Desk, Powered w/3 drawer File Cabinet

(black metal, laminate) 60"L30"D30"H

B) TECH Tech Desk, Powered (black metal, laminate) 60"L30"D30"H

Soft Seating Collections





Valencia VALSOF Sofa (coffee brown velvet) 63"L 30.5"D 31"H VALCHA Chair (spice orange velvet) 28"L 30.5"D 31"H





FAIRSW Sofa (white vinyl, brushed metal) 62"L 26"D 30"H FAIRCW Chair (white vinyl, brushed metal) 27"L 26"D 30"H







10 CORT Events CORT Events



Soft Seating







MNCHLV Armless Loveseat (gray fabric) 45"L 27"D 28.5"H



MNCHCC Corner Chair (gray fabric) 26"L 27"D 28.5"H



MNCHCH Armless Chair (gray fabric) 22.5"L 27"D 28.5"H

Create a comfortable "living room" space with a soft lounge seating to relax clients and facilitate conversation.





BCHWHT Chair (white vinyl) 36"L 30.5"D 28"H



BLVWHT Loveseat (white vinyl) 61"L 30.5"D 28"H



BSFWHT Sofa (white vinyl) 86"L 30"D 28"H

12 CORT Events

Soft Seating Collections







TANCHR Chair (beige textured) 34"L 37"D 36"H TANLOV Loveseat (beige textured) 57.5"L 37"D 37"H TANSOF Sofa (beige textured) 78"L 37"D 36"H

















Powered Products

MNCHCH Armless Chair (gray fabric) 22.5"L 27"D 28.5"H MNCHCC Corner Chair (gray fabric) 26"L 27"D 28.5"H MNCHLA Loveseat (gray fabric) 45"L 27"D 28.5"H







BCHWHT Chair (white vinyl) 36"L 30.5"D 28"H
BLVWHT Loveseat (white vinyl) 61"L 30.5"D 28"H
BSFWHT Sofa (white vinyl) 86"L 30"D 28"H









NPLCHP Chair, Powered (black vinyl) 36"L 30"D 33.25"H
Also available with standard arm (NPLCHR). NPLLOP Loveseat, Powered (black vinyl) 62"L 30"D 33.25"H Also available with standard arms (NPLLOV). NPLSOP Sofa, Powered (black vinyl) 87"L 30"D 33.25"H Also available with standard arms (NPLSOF).



Accent Chairs



Swivel chairs in small spaces maximize functionality and allow you to engage with those all around!







C) OCB Key West Chair
(black fabric, wood) 31"L 31"D 31"H

D) BCW Madrid Chair
(white vinyl, chrome) 30"L 30"D 31"H

E) PROGB Pro Executive Guest Chair
(black vinyl, chrome) 24"L 22"D 36"H

Palm Beach Sofa & Swanson Chairs 10'x10' Booth



Group Seating













A) CS8 Berlin Chair (black, white, chrome) 18"L 22"D 32"H

B) CS4 Syntax Chair (black, chrome) 23"L 19"D 32.25"H

C) XCHR Christopher Chair (white vinyl, chrome) 17"L 19"D 35"H

D) SC3 Brewer Chair (onyx, black) 20"L 20"D 32"H

E) RSTDIN Rustique Chair w/arms (gunmetal) 20"L 18"D 31"H

F) ZENCHR Zenith Chair (white, chrome) 18.25"L 22"D 32"H

G) LMCHR Laguna Chair (maple, chrome) 18"L 19"D 34"H

H) SC10 Razor Armless Chair (white) 15.5"L 15.5"D 30.5"H

I) BLDCSB Blade Chair (sky blue) 20.5"L 19"D 30.5"H

J) BLDCRD Blade Chair (red) 20.5"L 19"D 30.5"H

K) LUCHCL Lucent Chair (frosted acrylic, chrome) 19.5"L 19.75"D 32.5"H

L) DUET Duet Stack Chair (black, chrome) 21"L 23"D 33"H

M) MALGRN Malba Chair (green, chrome) 20"L 20"D 32"H

N) MALGRY Malba Chair (gray, chrome) 20"L 20"D 32"H





Ottomans

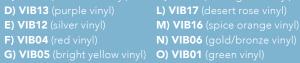
Vibe Cubes

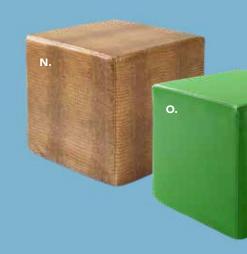
18"L 18"D 18"H

- A) VIB09 (white vinyl)

- D) VIB13 (purple vinyl)
 E) VIB12 (silver vinyl)

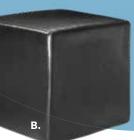
- H) VIB15 (taupe vinyl)
- I) VIB02 (blue vinyl)
- J) VIB08 (orange vinyl)





Provide a Pop.! Colorful furnishings

attract attention and help reinforce brand themes.







Endless Square 34"L 34"D 15"H

A) END02B (black vinyl, chrome) B) END02W (white vinyl, chrome)







Benches

C) WHT12 Half (white vinyl) 39"L 22"D 18"H D) REGBEN Regis (brushed metal)

47"L 15.5"D 16"H





Endless Curved 60.5"L 37.5"D 15"H A) END01B (black vinyl, chrome) B) END01W

(white vinyl, chrome)



72"RND 18"H







Curves



22 CORT Events

Beverly Bench Ottoman 10'x20' Booth



Demo down.

Rectangular or circular ottomans are a great way to design small theaters for quick demonstrations.















Bench Ottomans

60"L 20"D 18"H A) BVLYWH (white vinyl)

B) BVLYBK (black vinyl) C) BVLYGR (gray fabric) **D) BVLYRD** (red fabric) E) BVLYOB (ocean blue fabric)

F) BVLYLN (linen fabric) G) BVLYBN (brown fabric)

Marche

















Swivel Ottomans

17"RND 18"H

A) MAR001 (white vinyl) B) MAR005 (red fabric)

C) MAR009 (pear yellow fabric) D) MAR007 (plum fabric) E) MAR010 (blue fabric)

F) MAR002 (gray fabric) G) MAR003 (linen fabric)

H) MAR004 (raspberry fabric) I) MAR008 (meadow green fabric) **J) MAR011** (orange fabric) K) MAR015 (black vinyl)

L) MAR012 (forest green vinyl) M) MAR013 (teal velvet)

N) MAR014 (distressed brown vinyl) O) MAR006 (rose quartz fabric)















Accent Table Collections

Stylize furnishings to create shareable moments worthy of Instagram.

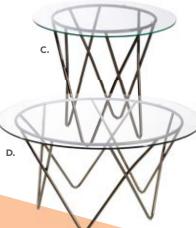








A) MESETW End Table 20.5"RND 21.25"H (wood top, bronze) B) MESCTW Cocktail Table 32.25"RND 17.25"H (wood top, bronze)



C) MESETG End Table 24"RND 21.25"H (glass top, bronze) D) MESCTG Cocktail Table 36"RND 17.25"H (glass top, bronze)



E) MESETB End Table 20.5"RND 21.25"H (black top, bronze) F) MESCTB Cocktail Table 32.25"RND 17.25"H (black top, bronze)

Alondra

Cocktail Table

A) ALC100 (glass top, chrome) B) ALC200 (wood top, chrome)

End Table

20"L 20"D 20"H

C) ALE100 (glass top, chrome)

D) ALE200 (wood top, chrome)





50"L 22"D 16"H / 47"L 24"D 17"H A) C1C (glass top, chrome) B) C1FWB (wood top, black)

End Table

26"L 26"D 20"H / 20"L 20"D 21"H C) E1C (glass top, chrome)



Accent Tables





Taos

Side Tables

15.75"L 15.75"D 24"H

A) TAOBWH (white top, bronze)

B) TAOBBK (black top, bronze)

C) TAOBWD (wood top, bronze)





Side Tables

15.75"L 15.75"D 24"H

A) SEDBWH (white top, bronze) B) SEDBBK (black top, bronze)

C) SEDBWD (wood top, bronze)



48"L 26"D 18"H

A) C1W (white top, brushed steel) C1WP (powered)

B) C1Y (black top, brushed steel) C1YP (powered)

C) SYDBEC (blue top, brushed steel)

D) SYDWDC (wood top, brushed steel)

End Tables

27"L 23"D 22"H

E) E1W (white top, brushed steel)

F) E1Y (black top, brushed steel) **G) SYDBEE** (blue top, brushed steel)

H) SYDWDE (wood top, brushed steel)









Regis A) REGBEN Bench Table

(brushed metal) 47"L 15.5"D 16"H B) REGOTT End Table

(brushed metal) 16"L 15.5"D 16.5"H



Silverado

C) E1E End Table

(glass top, chrome) 24"RND 22"H D) C1E Cocktail Table

(glass top, chrome) 36"RND 17"H





Rustic

E) ETBL E-Table (wood) 21"L 15.5"D 27.5"H F) TMBTBL Timber Table (wood) 16"RND 17"H





Wireless Charging Table

H) CUBPOW Wireless Charging Table, Powered (white, AC plug-in) 20"L 20"D 18"H



I) CUBTBL LED Cube Table

(plexi top, white plastic) 20"L 20"D 20"H (AC power only)

28 CORT Events CORT Events 29 Bar & Cafe
Tables

with bar and cafe sets that create inviting conference and meeting areas for your guests.

your exhibit

Bar Tables Standard Black Base 30" RND 42"H

VTJ (graphite nebula top)

VTK (maple top)

VTB (red top)

30WH42 (white top) VTA (Madison/gray acajou top)

30BEBB (blue top)

30WDBB (wood top)

30BKSB (black top)

30AGBB (brushed gunmetal top) 30OSBB (orange top)

30YBBB (brushed yellow top)

30GSBB (green top)

36" RND 42"H

VTW (white top) VTN (graphite nebula top)

VTP (maple top)

36BKSB (black top)

Bar Tables

Hydraulic Chrome Base 30" RND 45"H

30GRHB (graphite nebula top)

30MTHB (maple top) 30BRHB (red top)

30WHHB (white top)

30MAHB (Madison/gray acajou top)

30BEHB (blue top)

30WDHB (wood top) 30BKHB (black top)

30AGHB (brushed gunmetal top)

30OSHB (orange top)

30YSHB (brushed yellow top)

30GSHB (green top)

36" RND 45"H

36WTHB (white)

36GRHB (graphite nebula)

36MTHB (maple top)

36BKHB (black top)

1. Choose Your Base: Black or Crome...







2. Then pick a color that suits your design.



Cafe Tables

Standard Black Base 30" RND 29"H

ZTJ (graphite nebula top)

ZTK (maple top) 30WH29 (white top)

ZTB (red top)

ZTA (Madison/gray acajou top)

30BEBC (blue top) 30WDBC (wood top)

30AGBC (brushed gunmetal top)

30BKSC (black top)

300SBC (orange top)

30YSBC (brushed yellow top)

30GSBC (green top)

36" RND 29"H

ZTQ (white top)

ZTN (graphite nebula top)

ZTP (maple top)

36BKSC (black top)

Cafe Tables

Hydraulic Chrome Base 30" RND 29"H

30GRHC (graphite nebula top)

30MTHC (maple top)

30BRHC (red top)

30MAHC (Madison/gray acajou top)

30WHHC (white top)

30BEHC (blue top) 30WDHC (wood top)

30AGHC (brushed gunmetal top)

30BKHC (black top)

300SHC (orange top)

30YSHC (brushed yellow top)

30GSHC (green top)

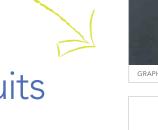
36" RND 29"H

36WTHC (white top)

36GRHC (graphite nebula top)

36MTHC (maple top)

36BKHC (black top)



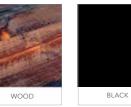






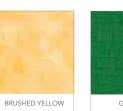














CS4 Syntax Chair



Barstool Collection

Spin 360° Use barstools

to maximize client engagement with those all around you.







15"RND 23-33.5"H **A) ROLLWH** (white vinyl, chrome) B) ROLLRD (red vinyl, chrome)



Barstool Collection



21"L 22"D 41"H A) BSS Barstool (black, chrome) B) BST Barstool (white, chrome)



ZENBAR Barstool (white, chrome) 19"L 20"D 44"H









A) BSC Oslo Barstool (white, chrome) 17"L 20"D 45"H B) XBAR Christopher Barstool (white vinyl, chrome) 19"L 15"D 41"H C) BS001 Shark Barstool (white, chrome) 22"L 19"D 34-44"H D) BSR Syntax Barstool (black, chrome) 23"L 19"D 43.25"H

E) RSTSTL Rustique Barstool (gunmetal) 13"L 13"D 30"H F) LUBSCL Lucent Barstool (frosted acrylic, chrome) 22"L 22.5"D 45.5"H

G) LMBAR Laguna Barstool (maple, chrome) 18"L 20"D 47"H











20.5"L 20"D 40.5"H H) BLDBRD Barstool (red) I) BLDBSB Barstool (sky blue)







Conference Tables

42" Round Conference Table 42" RND 29" H

A) CONF42 (white top, black)

B) CB1 (graphite nebula top, blac k)

C) CB8 (Madison/gray acajou top, black)

D) 42BKCT (black top, black)





(gray acajou top, chrome)

E) MADC05 5' Table 60"L 48"D 29"H F) MADC08 8' Table 96"L60"D 29"H

G) MADC10 10' Table 120"L 48"D 29"H







Incorporate conference tables to facilitate booth meetings and new connections.











Geo Rounded Square Tables 42"L 42"D 29"H A) CE1 (glass top, chrome)
B) CF1 (glass top, black)

Geo Rectangular Tables 60"L 36"D 29"H

C) CF2 (glass top, black) D) CE2 (glass top, chrome)





Executive Seating & Desks





Pro High



Pro Mid Back

Executive Chairs 24"L 22"D 36.75-39.75"H

Adjustable height

C) PROMID (white vinyl, chrome) D) PROMDB (black vinyl, chrome)







Pro Guest

PROGB Executive Chair

Genesis

GENCHA Chair (black fabric, black) 27.5"L 27.5"D 40-43.5"H







A) JD8 Executive Desk (gray acajou) 60"L 30"D 29"H
B) CR8 Credenza (gray acajou) 60"L 20"D 29"H
C) BC8 Bookcase (gray acajou) 36"L 12"D 72"H









B. CREDENZA FRONT





Tech Desk

A) TECH3B Desk, Powered, w/3 Drawer File Cabinet (black top, black metal) 60"L30"D30"H

B) TECH Desk, Powered (black top, black metal) 60"L30"D30"H

C) TECH3 3 Drawer File Cabinet on Castors (black top, black metal) 16"L20"D28"H



Ventura

Powered & Communal Tables



Table Top Options BLACK WHITE MAPLE





Colors not available in all table options. Please check options listed.

Powered Bar Tables 72.25"L 26.25"D 42"H

A) VNTBLK (black top) VNTWHT (white top)

(silver frame)

(silver frame)

Communal Bar Tables 72.25"L 26.25"D 42"H

Maple Top B) VNTMNP (solid) **VNTBMW** (grommets)

White Top C) VNTBWW (grommets) **VNTWNP** (solid)

Black Top VNTBNP (solid)



Powered Cafe Tables 72.25"L 26.25"D 30"H (silver frame)

A) VNTCBK (black top) B) VNTCWH (white top)

Communal Cafe Tables

72.25"L 26.25"D 30"H (silver frame)

Maple Top C) VNTCMN (solid) **VNTCMW** (grommets)

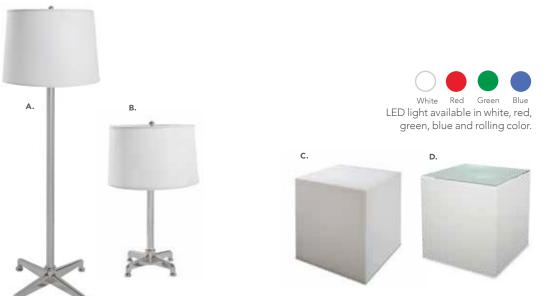
White Top **D) VNTCWW** (grommets) VNTCWN (solid)

Black Top E) VNTCBN (solid)



Office Accessories & Decor





Mason Lamps (brushed silver) A) LA15 Floor Lamp 18" RND 55"H B) LA14 Table Lamp

16" RND 26"H

C) CUBL20 **Edge LED Cube Ottoman**

(white plastic) 20"L 20"D 20"H (AC power only)

D) CUBTBL

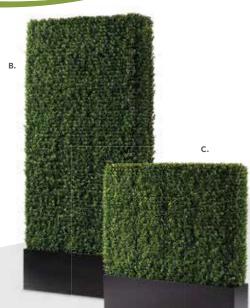
Edge LED Cube Table (plexi top, white plastic) 20"L 20"D 20"H (AC power only)

Go Biophilic

It's easy to be green.

Just add greenery to your booth environment for a warm and natural feel.





A) PSHCCS **Posh Shelving** (chrome, acrylic)

36"L 18"D 72"H

B) HDG7FT Boxwood Hedge, 7' 36.5"L 12"D 84"H

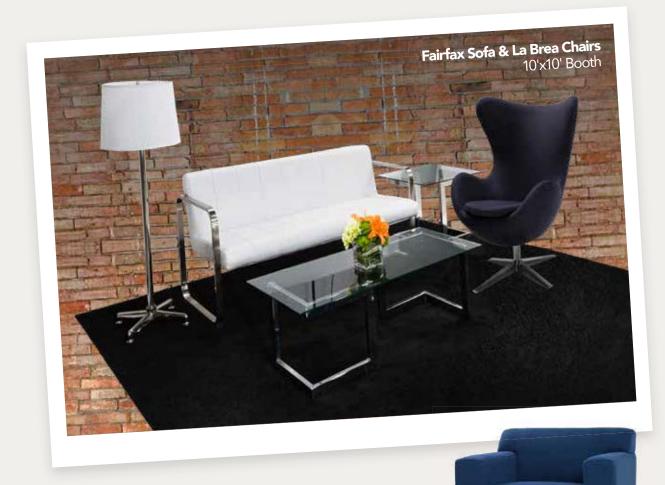
C) HDG4FT Boxwood Hedge, 4' 46"L9"D 47"H



BLDBSB Blade Barstool 20.5"L 20"D 40.5"H (sky blue)







MAKING YOU LOOK GOOD, BY DESIGN.

Rest assured, you have an experienced partner to deliver a comfortable selling environment that impresses your clients and communicates your brand vision.

Style & Service Delivered

Nationwide Service | 24 hours a day, 7 days a week, 365 days a year

	DELIVERY INFORMATION	DALLAS DISTRICT
Show Name:		SERVICE AREA: TX, OK, AR CORT Events
Contractor:		551 Southwestern Blvd, Suite 160 Coppel, TX 75019
Booth Number(s):	Show Date:	214-638-6101 Please email all pages to:
Venue:		TSDallas@cort.com

ORDER INFORMATION	PAYMENT INFORMATION			
Exhibiting Co:	Order Total:			
Address:	Ordering within 14 days of show open? Late Order Fee:			
City, State, Zip:	State Tax: (excluding NV, CA & OR)			
Phone:	TOTAL DUE:			
Fax:	*To better protect your data, we no longer accept credit card information via email or fax. All credit card payments must be made through our secure online payment			
Contact:	portal or over the phone.			
Email:	After your order has been processed, you will receive a confirmation PDF with a link and PIN to pay			
Authorized By:	online. If you would like to pay over the phone, please call 1-844-855-0735 M-F between 7am - 5pm PST after you receive your confirmation.			

PAYMENT: In order to guarantee delivery, all orders must be received and full payment made no later than 14 days prior to the show. Payment may be made by credit card or a check drawn on a U.S. bank unless prior arrangements were made.

LATE ORDERS: Orders received within 14 days prior to show opening are subject to a 30% late order fee.

CODE C	TY ITEM	DESCRIPTION	2020 TOTAL	CODE Q		DESCRIPTION	202
	POWE	RED			ACCE	NT CHAIRS	
BNQTL7	Center Cone, Powered	White Vinyl	\$ 590	OCB	Key West Chair	Black Fabric, Wood	\$ 3
BNQ417	Full Banquette, Powered	White Vinyl	\$1,025	LABREA	La Brea Swivel Chair	Charcoal Gray Fabric	\$ 3
NPLCHP	Naples Chair, Powered	Black Vinyl	\$ 525	WENCHA	Wentworth Swivel Chair	Brown Vinyl	\$ 2
NPLLOP	Naples Loveseat, Powered	Black Vinyl	\$ 685	BCW	Madrid Chair	White Vinyl, Chrome	\$ 5
NPLSOP	Naples Sofa, Powered	Black Vinyl	\$ 835	SWAN	Swanson Swivel Chair	White Vinyl, Chrome	\$ 3
HRPWR	Roma Chair, Powered	White Vinyl	\$ 530		GROL	IP SEATING	
SFAPWR	Roma Sofa, Powered	White Vinyl	\$ 850	CS8	Berlin Chair	Black, White	\$ 1
C1YP	Sydney Powered Cocktail Table	Black Top, Brushed Steel	\$ 305	BLDCRD	Blade Chair	Red	\$
C1WP	Sydney Powered Cocktail Table	White Top, Brushed Steel	\$ 305	BLDCSB	Blade Chair	Sky Blue	\$
VNTBLK	Ventura Communal Bar Table, Powered	Black Top, Silver	\$ 635	SC3	Brewer Chair	Onyx, Black	\$ 1
/NTWHT	Ventura Communal Bar Table, Powered	White Top, Silver	\$ 635	XCHR	Christopher Chair	White Vinyl, Chrome	\$
VNTCBK	Ventura Communal Cafe Table, Powered	Black Top, Silver	\$ 489	DUET	Duet Stack Chair	Black, Chrome	\$
NTCWH	Ventura Communal Cafe Table, Powered	White Top, Silver	\$ 489	LMCHR	Laguna Chair	Maple, Chrome	\$
CUBPOW	Wireless Charging Table, Powered	White, AC Plug In	\$ 365	LUCHCL	Lucent Chair	Frosted Acrylic, Chrome	\$
	SOFT SEATING O	OLLECTIONS		MALGRY	Malba Chair	Gray, Chrome	\$
CHR002	Allegro Chair	Blue Fabric, Brushed Metal	\$ 419	MALGRN	Malba Chair	Green, Chrome	\$
SFA002	Allegro Sofa	Blue Fabric, Brushed Metal	\$ 590	MARCBK	Marina Chair	Black Vinyl, Brushed Metal	\$
CHWHT	Baja Chair	White Vinyl	\$ 449	MARCBR	Marina Chair	Brown Fabric, Brushed Metal	\$
BLVWHT	Baja Loveseat	White Vinyl	\$ 659	MARCBE	Marina Chair	Ocean Blue Fabric, Brushed Metal	\$
SFWHT	Baja Sofa	White Vinyl	\$ 715	MARCRD	Marina Chair	Red Fabric, Brushed Metal	\$
AIRCW	Fairfax Chair	White Vinyl, Brushed Metal	\$ 295	MARCWH	Marina Chair	White Vinyl, Brushed Metal	\$
AIRSW	Fairfax Sofa	White Vinyl, Brushed Metal	\$ 410	SC10	Razor Armless Chair	White	\$
EYCHR	Key Largo Chair	Black Fabric, Wood	\$ 265	RSTDIN	Rustique Chair w/ arms	Gunmetal	\$
KEYLOV	Key Largo Loveseat	Black Fabric, Wood	\$ 309	CS4	Syntax Chair	Black, Chrome	\$
EYSOF	Key Largo Sofa	Black Fabric, Wood	\$ 409	ZENCHR	Zenith Chair	White, Chrome	\$
INCHCH	Munich Armless Chair	Gray Fabric, Black	\$ 375		ОТ	TOMANS	
MCHLV	Munich Armless Loveseat	Gray Fabric, Black	\$ 665	BVLYBK	Beverly Bench Ottoman	Black Vinyl	\$
NCHCC	Munich Corner Chair	Gray Fabric, Black	\$ 455	BVLYBN	Beverly Bench Ottoman	Brown Fabric	\$
INCHSC	Munich Sectional, 3 Pc.	Gray Fabric, Black	\$1,485	BVLYGR	Beverly Bench Ottoman	Gray Fabric	\$
PLCHR	Naples Chair	Black Vinyl	\$ 495	BVLYLN	Beverly Bench Ottoman	Linen Fabric	\$
IPLLOV	Naples Loveseat	Black Vinyl	\$ 590	BVLYOB	Beverly Bench Ottoman	Ocean Blue Fabric	\$
PLSOF	Naples Sofa	Black Vinyl	\$ 710	BVLYRD	Beverly Bench Ottoman	Red Fabric	\$
ALSOF	Palm Beach Sofa	White Vinyl	\$ 565	BVLYWH	Beverly Bench Ottoman	White Vinyl	\$
ANCHR	Tangiers Chair	Beige Textured	\$ 345	CUBL20	Edge LED Cube Ottoman	White, Plastic	\$
ANLOV	Tangiers Loveseat	Beige Textured	\$ 550	END01B	Endless Curved Ottoman	Black Vinyl, Chrome	\$
ANSOF	Tangiers Sofa	Beige Textured	\$ 645	END01W	Endless Curved Ottoman	White Vinyl, Chrome	\$
ALCHA	Valencia Chair	Spice Orange Velvet	\$ 255	END02B	Endless Square Ottoman	Black Vinyl, Chrome	\$
ALSOF	Valencia Sofa	Coffee Brown Velvet	\$ 379	END02W	Endless Square Ottoman	White Vinyl, Chrome	\$
	MEETING (CHAIRS		WHT12	Half Bench Ottoman	White Vinyl	\$
CMESP	Meeting Chair	Espresso Vinyl, Wenge	\$ 239	BNQR17	Ottoman Ring *CA117	White Vinyl	\$1
CMTAU	Meeting Chair	Taupe Fabric, Wenge	\$ 239	BNQ7	Quarter Curve Ottoman *CA117	White Vinyl	\$
CMWHT	Meeting Chair	White Vinyl, Wenge	\$ 239		1	-	

PAGE 1 TOTAL

CODE	AME:	ITEM	DESCRIPTION	2020	TOTAL	CODE	QTY	BOOTH:	DESCRIPTION	2020	то
	दा।		IS (continued)	2020	TOTAL	-00DE	ΨΠ	CAFÉ TABLES W/ STA		2020	70
MAR001	ı	Marche Swivel Ottoman	White Vinyl	\$ 160	-	30BKSC		30" Round Café Table	Black Top	\$ 190	1
//AR002		Marche Swivel Ottoman	Gray Fabric	\$ 160		30BEBC		30" Round Café Table	Blue Top	\$ 190	
MAR003		Marche Swivel Ottoman	Linen Fabric	\$ 160	┢══┪┠	30AGBC		30" Round Café Table	Brushed Gunmetal Top	\$ 190	
1AR004		Marche Swivel Ottoman	Raspberry Fabric	\$ 160		30YSBC		30" Round Café Table	Brushed Yellow Top	\$ 190	
1AR005		Marche Swivel Ottoman	Red Fabric	\$ 160		ZTJ		30" Round Café Table	Graphite Nebula Top	\$ 190	
1AR006		Marche Swivel Ottoman	Rose Quartz Fabric	\$ 160		ZTA		30" Round Café Table	Gray Acajou Top	\$ 190	
1AR007		Marche Swivel Ottoman	Plum Fabric	\$ 160		30GSBC		30" Round Café Table	Green Top	\$ 190	
1AR008		Marche Swivel Ottoman	Meadow Green	\$ 160		ZTK		30" Round Café Table	Maple Top	\$ 190	
/AR009		Marche Swivel Ottoman	Pear Yellow Fabric	\$ 160		30OSBC		30" Round Café Table	Orange Top	\$ 190	
/AR010		Marche Swivel Ottoman	Blue Fabric	\$ 160		ZTB		30" Round Café Table	Red Top	\$ 190	
MAR011		Marche Swivel Ottoman	Orange Fabric	\$ 160		30WH29		30" Round Café Table	White Top	\$ 190	
/AR012		Marche Swivel Ottoman	Forest Green Vinyl	\$ 160		30WDBC		30" Round Café Table	Wood Top	\$ 190	
MAR013		Marche Swivel Ottoman	Teal Velvet	\$ 160		36BKSC		36" Round Café Table	Black Top	\$ 205	
/AR014		Marche Swivel Ottoman	Distressed Brown Vinyl	\$ 160		ZTN		36" Round Café Table	Graphite Nebula Top	\$ 205	
/AR015		Marche Swivel Ottoman	Black Vinyl	\$ 160		ZTP		36" Round Café Table	Maple Top	\$ 205	
VIB01		Vibe Cube Ottoman	Green Vinyl	\$ 119		ZTQ		36" Round Café Table	White Top	\$ 205	
VIB02		Vibe Cube Ottoman	Blue Vinyl	\$ 119				CAFÉ TABLES W/ HYDR	AULIC CHROME BASE		
VIB04		Vibe Cube Ottoman	Red Vinyl	\$ 119		30MAHC		30" Round Bar Table	Gray Acajou Top	\$ 259	
VIB05		Vibe Cube Ottoman	Bright Yellow Vinyl	\$ 119][30BRHC		30" Round Bar Table	Red Top	\$ 259	
VIB06		Vibe Cube Ottoman	Gold/Bronze Vinyl	\$ 119	<u>]</u> [30WHHC		30" Round Bar Table	White Top	\$ 259	
VIB08		Vibe Cube Ottoman	Orange Vinyl	\$ 119	ļļ [30WDHC		30" Round Bar Table	Wood Top	\$ 259	
VIB09		Vibe Cube Ottoman	White Vinyl	\$ 119	╙	30BKHC		30" Round Café Table	Black Top	\$ 259	
VIB10		Vibe Cube Ottoman	Black Vinyl	\$ 119	╙	30BEHC		30" Round Café Table	Blue Top	\$ 259	_
VIB11		Vibe Cube Ottoman	Steel Blue Vinyl	\$ 119	╙	30AGHC		30" Round Café Table	Brushed Gunmetal Top	\$ 259	
VIB12		Vibe Cube Ottoman	Silver Vinyl	\$ 119	└	30YSHC		30" Round Café Table	Brushed Yellow Top	\$ 259	
VIB13		Vibe Cube Ottoman	Purple Vinyl	\$ 119	└	30GRHC		30" Round Café Table	Graphite Nebula Top	\$ 259	
VIB14		Vibe Cube Ottoman	Citrus Green Vinyl	\$ 119	╙	30GSHC		30" Round Café Table	Green Top	\$ 259	
VIB15		Vibe Cube Ottoman	Taupe Vinyl	\$ 119	╙	30MTHC		30" Round Café Table	Maple Top	\$ 259	
VIB16		Vibe Cube Ottoman	Spice Orange Vinyl	\$ 119	┝	30OSHC		30" Round Café Table	Orange Top	\$ 259	
VIB17		Vibe Cube Ottoman	Desert Rose Vinyl	\$ 119	╙┷┩┞	36BKHC		36" Round Café Table	Black Top	\$ 279	
VI 0400	1		IT TABLES	A 070		36GRHC		36" Round Café Table	Graphite Nebula Top	\$ 279	
ALC100		Alondra Cocktail Table	Glass Top, Chrome	\$ 279	┝	36MTHC		36" Round Café Table	Maple Top	\$ 279	
ALC200 ALE100		Alondra Cocktail Table	Wood Top, Chrome	\$ 279 \$ 200	┝	36WTHC		36" Round Café Table	White Top	\$ 279	
ALE200		Alondra End Table Alondra End Table	Glass Top, Chrome	\$ 200	┝	30BKSB		BAR TABLES W/ STAN 30" Round Bar Table		\$ 210	Ι
AURA		Aura Round Table	Wood Top, Chrome White Metal	\$ 125	┢	30BEBB		30" Round Bar Table	Black Top Blue Top	\$ 210	
ETBL		E Table	Wood	\$ 155	┝	30AGBB		30" Round Bar Table	Brushed Gunmetal Top	\$ 210	
CUBTBL		Edge LED Cube Table	White Plastic, Plexi Top	\$ 155		30YBBB		30" Round Bar Table	Brushed Yellow Top	\$ 210	
C1C		Geo Cocktail Table	Glass Top, Chrome	\$ 235	┢	VTJ		30" Round Bar Table	Graphite Nebula Top	\$ 210	
C1FWB		Geo Cocktail Table	Wood Top, Black	\$ 235	┢══┪┟	VTA		30" Round Bar Table	Gray Acajou Top	\$ 210	
E1C		Geo End Table	Glass Top, Chrome	\$ 210	┢══┪┟	30GSBB		30" Round Bar Table	Green Top	\$ 210	
E1FWB		Geo End Table	Wood Top, Black	\$ 210	┢	VTK		30" Round Bar Table	Maple Top	\$ 210	
****		OCO ETIO TODIO	· ·		┢	VIII			Orange Top		
MESCTB		Mesa Cocktail Table	IBlack Top, Bronze	\$ 165	┝	30OSBB		30" Round Bar Table		\$ 210	
		Mesa Cocktail Table Mesa Cocktail Table	Black Top, Bronze	\$ 165 \$ 165		30OSBB VTB		30" Round Bar Table	<u> </u>	\$ 210 \$ 210	
ESCTG		Mesa Cocktail Table	Glass Top, Bronze	\$ 165		VTB		30" Round Bar Table	Red Top	\$ 210	
MESCTB MESCTG MESCTW MESETB		Mesa Cocktail Table Mesa Cocktail Table	Glass Top, Bronze Wood Top, Bronze	\$ 165 \$ 165		VTB 30WH42		30" Round Bar Table 30" Round Bar Table	Red Top White Top	\$ 210 \$ 210	
MESCTG MESCTW MESETB		Mesa Cocktail Table Mesa Cocktail Table Mesa End Table	Glass Top, Bronze Wood Top, Bronze Black Top, Bronze	\$ 165 \$ 165 \$ 109		VTB 30WH42 30WDBB		30" Round Bar Table 30" Round Bar Table 30" Round Bar Table	Red Top White Top Wood Top	\$ 210 \$ 210 \$ 210	
ESCTG ESCTW IESETB IESETG		Mesa Cocktail Table Mesa Cocktail Table	Glass Top, Bronze Wood Top, Bronze	\$ 165 \$ 165		VTB 30WH42		30" Round Bar Table 30" Round Bar Table	Red Top White Top	\$ 210 \$ 210	
ESCTG ESCTW ESETB ESETG ESETW		Mesa Cocktail Table Mesa Cocktail Table Mesa End Table Mesa End Table	Glass Top, Bronze Wood Top, Bronze Black Top, Bronze Glass Top, Bronze	\$ 165 \$ 165 \$ 109 \$ 109		VTB 30WH42 30WDBB 36BKSB		30" Round Bar Table 30" Round Bar Table 30" Round Bar Table 36" Round Bar Table	Red Top White Top Wood Top Black Top	\$ 210 \$ 210 \$ 210 \$ 229	
ESCTG ESCTW MESETB MESETG MESETW EGBEN		Mesa Cocktail Table Mesa Cocktail Table Mesa End Table Mesa End Table Mesa End Table Mesa End Table	Glass Top, Bronze Wood Top, Bronze Black Top, Bronze Glass Top, Bronze Wood Top, Bronze	\$ 165 \$ 165 \$ 109 \$ 109 \$ 109		VTB 30WH42 30WDBB 36BKSB VTN		30" Round Bar Table 30" Round Bar Table 30" Round Bar Table 36" Round Bar Table 36" Round Bar Table	Red Top White Top Wood Top Black Top Graphite Nebula Top	\$ 210 \$ 210 \$ 210 \$ 229 \$ 229	
ESCTG ESCTW MESETB MESETG MESETW EGBEN EGGEN		Mesa Cocktail Table Mesa Cocktail Table Mesa End Table Mesa End Table Mesa End Table Regis Bench/Table	Glass Top, Bronze Wood Top, Bronze Black Top, Bronze Glass Top, Bronze Wood Top, Bronze Brushed Metal	\$ 165 \$ 165 \$ 109 \$ 109 \$ 109 \$ 249		VTB 30WH42 30WDBB 36BKSB VTN VTP		30" Round Bar Table 30" Round Bar Table 30" Round Bar Table 36" Round Bar Table 36" Round Bar Table 36" Round Bar Table	Red Top White Top Wood Top Black Top Graphite Nebula Top Maple Top White Top	\$ 210 \$ 210 \$ 210 \$ 229 \$ 229 \$ 229	
ESCTG ESCTW ESETB ESETG ESETW EGBEN EGGEN EGDBK		Mesa Cocktail Table Mesa Cocktail Table Mesa End Table Mesa End Table Mesa End Table Mesa End Table Regis Bench/Table Regis End Table	Glass Top, Bronze Wood Top, Bronze Black Top, Bronze Glass Top, Bronze Wood Top, Bronze Brushed Metal Brushed Metal	\$ 165 \$ 165 \$ 109 \$ 109 \$ 109 \$ 249 \$ 175		VTB 30WH42 30WDBB 36BKSB VTN VTP		30" Round Bar Table 30" Round Bar Table 30" Round Bar Table 36" Round Bar Table 36" Round Bar Table 36" Round Bar Table 36" Round Bar Table	Red Top White Top Wood Top Black Top Graphite Nebula Top Maple Top White Top	\$ 210 \$ 210 \$ 210 \$ 229 \$ 229 \$ 229	
ESCTG ESCTW MESETB MESETG MESETW MESETW MEGBEN MEGOTT MEDBBK MEDBWH		Mesa Cocktail Table Mesa Cocktail Table Mesa End Table Mesa End Table Mesa End Table Mesa End Table Regis Bench/Table Regis End Table Sedona Side Table	Glass Top, Bronze Wood Top, Bronze Black Top, Bronze Glass Top, Bronze Wood Top, Bronze Brushed Metal Brushed Metal Black Top, Bronze	\$ 165 \$ 165 \$ 109 \$ 109 \$ 109 \$ 249 \$ 175 \$ 110		VTB 30WH42 30WDBB 36BKSB VTN VTP VTW		30" Round Bar Table 30" Round Bar Table 30" Round Bar Table 36" Round Bar Table 36" Round Bar Table 36" Round Bar Table 36" Round Bar Table BAR TABLES W/ HYDR	Red Top White Top Wood Top Black Top Graphite Nebula Top Maple Top White Top AULIC CHROME BASE	\$ 210 \$ 210 \$ 210 \$ 229 \$ 229 \$ 229 \$ 229	
ESCTG ESCTW ESETB ESETG ESETW EGBEN EGOTT EDBBK EDBWH		Mesa Cocktail Table Mesa Cocktail Table Mesa End Table Mesa End Table Mesa End Table Mesa End Table Regis Bench/Table Regis End Table Sedona Side Table Sedona Side Table	Glass Top, Bronze Wood Top, Bronze Black Top, Bronze Glass Top, Bronze Wood Top, Bronze Brushed Metal Brushed Metal Black Top, Bronze White Top, Bronze	\$ 165 \$ 165 \$ 109 \$ 109 \$ 109 \$ 249 \$ 175 \$ 110		VTB 30WH42 30WDBB 36BKSB VTN VTP VTW 30BKHB		30" Round Bar Table 30" Round Bar Table 30" Round Bar Table 36" Round Bar Table BAR TABLES W/ HYDR 30" Round Bar Table	Red Top White Top Wood Top Black Top Graphite Nebula Top Maple Top White Top AULIC CHROME BASE Black Top	\$ 210 \$ 210 \$ 210 \$ 229 \$ 229 \$ 229 \$ 229 \$ 259	
ESCTG ESCTW IESETB IESETG IESETW EGBEN EGOTT EDBBK EDBWH EDBWD		Mesa Cocktail Table Mesa Cocktail Table Mesa End Table Mesa End Table Mesa End Table Mesa End Table Regis Bench/Table Regis End Table Sedona Side Table Sedona Side Table	Glass Top, Bronze Wood Top, Bronze Black Top, Bronze Glass Top, Bronze Wood Top, Bronze Brushed Metal Brushed Metal Black Top, Bronze White Top, Bronze Wood Top, Bronze	\$ 165 \$ 165 \$ 109 \$ 109 \$ 109 \$ 249 \$ 175 \$ 110 \$ 110		VTB 30WH42 30WDBB 36BKSB VTN VTP VTW 30BKHB 30BEHB		30" Round Bar Table 30" Round Bar Table 30" Round Bar Table 36" Round Bar Table 30" Round Bar Table 30" Round Bar Table	Red Top White Top Wood Top Black Top Graphite Nebula Top Maple Top White Top AULIC CHROME BASE Black Top Blue Top	\$ 210 \$ 210 \$ 210 \$ 229 \$ 229 \$ 229 \$ 229 \$ 259 \$ 259	
ESCTG ESCTW IESETB IESETG IESETW EGBEN EGOTT EDBBK EDBWH EDBWD C1E		Mesa Cocktail Table Mesa Cocktail Table Mesa End Table Mesa End Table Mesa End Table Mesa End Table Regis Bench/Table Regis End Table Sedona Side Table Sedona Side Table Sedona Side Table Sedona Side Table	Glass Top, Bronze Wood Top, Bronze Black Top, Bronze Glass Top, Bronze Wood Top, Bronze Brushed Metal Brushed Metal Black Top, Bronze White Top, Bronze Wood Top, Bronze Glass, Chrome	\$ 165 \$ 165 \$ 109 \$ 109 \$ 109 \$ 249 \$ 175 \$ 110 \$ 110 \$ 240		VTB 30WH42 30WDBB 36BKSB VTN VTP VTW 30BKHB 30BEHB 30AGHB		30" Round Bar Table 30" Round Bar Table 30" Round Bar Table 36" Round Bar Table 36" Round Bar Table 36" Round Bar Table 36" Round Bar Table BAR TABLES W HYDR 30" Round Bar Table 30" Round Bar Table	Red Top White Top Wood Top Black Top Graphite Nebula Top Maple Top White Top AULIC CHROME BASE Black Top Blue Top Brushed Gunmetal Top	\$ 210 \$ 210 \$ 210 \$ 229 \$ 229 \$ 229 \$ 229 \$ 259 \$ 259 \$ 259	
ESCTG ESCTW IESETB IESETG IESETW EGBEN EGOTT EDBBK EDBWH EDBWD C1E E1E C1Y		Mesa Cocktail Table Mesa Cocktail Table Mesa End Table Mesa End Table Mesa End Table Mesa End Table Regis Bench/Table Regis End Table Sedona Side Table Sedona Side Table Sedona Side Table Siderado Cocktail Table Silverado End Table	Glass Top, Bronze Wood Top, Bronze Black Top, Bronze Glass Top, Bronze Wood Top, Bronze Brushed Metal Brushed Metal Black Top, Bronze White Top, Bronze Wood Top, Bronze Glass, Chrome Glass, Chrome	\$ 165 \$ 165 \$ 109 \$ 109 \$ 109 \$ 249 \$ 175 \$ 110 \$ 110 \$ 240 \$ 220		VTB 30WH42 30WDBB 36BKSB VTN VTP VTW 30BKHB 30BEHB 30AGHB 30YSHB		30" Round Bar Table 30" Round Bar Table 30" Round Bar Table 36" Round Bar Table 30" Round Bar Table	Red Top White Top Wood Top Black Top Graphite Nebula Top Maple Top White Top AULIC CHROME BASE Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top	\$ 210 \$ 210 \$ 210 \$ 229 \$ 229 \$ 229 \$ 229 \$ 259 \$ 259 \$ 259 \$ 259	
ESCTG ESCTW IESETB IESETG IESETW EGBEN EGOTT EDBBK EDBWH EDBWD C1E E1E C1Y		Mesa Cocktail Table Mesa Cocktail Table Mesa End Table Mesa End Table Mesa End Table Mesa End Table Regis Bench/Table Regis End Table Sedona Side Table Sedona Side Table Sedona Side Table Siderado Cocktail Table Silverado End Table Sydney Cocktail Table	Glass Top, Bronze Wood Top, Bronze Black Top, Bronze Glass Top, Bronze Wood Top, Bronze Brushed Metal Brushed Metal Black Top, Bronze White Top, Bronze Wood Top, Bronze Glass, Chrome Black Top, Brushed Steel	\$ 165 \$ 165 \$ 109 \$ 109 \$ 109 \$ 249 \$ 175 \$ 110 \$ 110 \$ 240 \$ 220 \$ 240		VTB 30WH42 30WDBB 36BKSB VTN VTP VTW 30BKHB 30BEHB 30AGHB 30YSHB 30GRHB		30" Round Bar Table 30" Round Bar Table 30" Round Bar Table 36" Round Bar Table 36" Round Bar Table 36" Round Bar Table 36" Round Bar Table 30" Round Bar Table	Red Top White Top Wood Top Black Top Graphite Nebula Top Maple Top White Top AULIC CHROME BASE Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top	\$ 210 \$ 210 \$ 210 \$ 229 \$ 229 \$ 229 \$ 229 \$ 229 \$ 259 \$ 259 \$ 259 \$ 259 \$ 259	
ESCTG ESCTW ESETB ESETG ESETW EGBEN EGOTT EDBBK EDBWH EDBWD C1E E1E C1Y YDBEC C1W		Mesa Cocktail Table Mesa Cocktail Table Mesa End Table Mesa End Table Mesa End Table Regis Bench/Table Regis Bench/Table Sedona Side Table Sedona Side Table Sedona Side Table Silverado Cocktail Table Silverado End Table Sydney Cocktail Table Sydney Cocktail Table	Glass Top, Bronze Wood Top, Bronze Black Top, Bronze Glass Top, Bronze Wood Top, Bronze Wood Top, Bronze Brushed Metal Brushed Metal Black Top, Bronze White Top, Bronze Wood Top, Bronze Glass, Chrome Glass, Chrome Black Top, Brushed Steel White Top, Brushed Steel Wood Top, Brushed Steel	\$ 165 \$ 165 \$ 109 \$ 109 \$ 109 \$ 249 \$ 175 \$ 110 \$ 110 \$ 240 \$ 220 \$ 240		VTB 30WH42 30WDBB 36BKSB VTN VTP VTW 30BKHB 30BEHB 30AGHB 30YSHB 30GRHB 30GSHB		30" Round Bar Table 30" Round Bar Table 30" Round Bar Table 36" Round Bar Table 36" Round Bar Table 36" Round Bar Table 36" Round Bar Table 30" Round Bar Table	Red Top White Top Wood Top Black Top Graphite Nebula Top Maple Top White Top AULIC CHROME BASE Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Green Top	\$ 210 \$ 210 \$ 210 \$ 229 \$ 229 \$ 229 \$ 229 \$ 229 \$ 259 \$ 259 \$ 259 \$ 259 \$ 259 \$ 259	
ESCTG ESCTW ESETB ESETG ESETW EGBEN EGOTT EDBBK EDBWH EDBWD C1E E1E C1Y YDBEC C1W		Mesa Cocktail Table Mesa Cocktail Table Mesa End Table Mesa End Table Mesa End Table Mesa End Table Regis Bench/Table Regis End Table Sedona Side Table Sedona Side Table Sedona Side Table Silverado Cocktail Table Silverado Cocktail Table Sydney Cocktail Table Sydney Cocktail Table Sydney Cocktail Table	Glass Top, Bronze Wood Top, Bronze Black Top, Bronze Glass Top, Bronze Wood Top, Bronze Wood Top, Bronze Brushed Metal Brushed Metal Black Top, Bronze White Top, Bronze Glass, Chrome Glass, Chrome Black Top, Brushed Steel Blue Top, Brushed Steel White Top, Brushed Steel	\$ 165 \$ 165 \$ 109 \$ 109 \$ 109 \$ 249 \$ 175 \$ 110 \$ 110 \$ 240 \$ 220 \$ 220 \$ 240 \$ 240		VTB 30WH42 30WDBB 36BKSB VTN VTP VTW 30BKHB 30BEHB 30AGHB 30YSHB 30GRHB 30GSHB 30MTHB		30" Round Bar Table 30" Round Bar Table 30" Round Bar Table 36" Round Bar Table 30" Round Bar Table	Red Top White Top Wood Top Black Top Graphite Nebula Top Maple Top White Top AULIC CHROME BASE Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Graphite Nebula Top Green Top Maple Top	\$ 210 \$ 210 \$ 210 \$ 229 \$ 229 \$ 229 \$ 229 \$ 229 \$ 259 \$ 259 \$ 259 \$ 259 \$ 259 \$ 259	
ESCTG ESCTW MESETB MESETG MESETW MESEGN MESEGOTT MEDBBK MESEGOTT MEDBBK MEDBWH MEDBWD		Mesa Cocktail Table Mesa Cocktail Table Mesa End Table Mesa End Table Mesa End Table Mesa End Table Regis Bench/Table Regis End Table Sedona Side Table Sedona Side Table Sedona Side Table Silverado Cocktail Table Silverado End Table Sydney Cocktail Table Sydney Cocktail Table Sydney Cocktail Table Sydney Cocktail Table	Glass Top, Bronze Wood Top, Bronze Black Top, Bronze Glass Top, Bronze Wood Top, Bronze Wood Top, Bronze Brushed Metal Brushed Metal Black Top, Bronze White Top, Bronze Wood Top, Bronze Glass, Chrome Glass, Chrome Black Top, Brushed Steel White Top, Brushed Steel Wood Top, Brushed Steel	\$ 165 \$ 165 \$ 109 \$ 109 \$ 109 \$ 249 \$ 175 \$ 110 \$ 110 \$ 210 \$ 220 \$ 220 \$ 240 \$ 240 \$ 240		VTB 30WH42 30WDBB 36BKSB VTN VTP VTW 30BKHB 30BEHB 30AGHB 30YSHB 30GSHB 30GSHB 30MTHB 30OSHB		30" Round Bar Table 30" Round Bar Table 30" Round Bar Table 36" Round Bar Table 30" Round Bar Table	Red Top White Top Wood Top Black Top Graphite Nebula Top Maple Top White Top AULIC CHROME BASE Black Top Blue Top Brushed Gunmetal Top Brushed Gunmetal Top Graphite Nebula Top Graphite Nebula Top Green Top Maple Top Orange Top	\$ 210 \$ 210 \$ 210 \$ 229 \$ 229 \$ 229 \$ 229 \$ 229 \$ 259 \$ 259 \$ 259 \$ 259 \$ 259 \$ 259 \$ 259 \$ 259 \$ 259	
ESCTG ESCTW MESETB MESETG MESETW MESEGN MESEGOTT MEDBBK MESEGOTT MEDBBK MEDBWH MEDBWD		Mesa Cocktail Table Mesa Cocktail Table Mesa End Table Regis Bench/Table Regis End Table Sedona Side Table Sedona Side Table Sidena Side Table Silverado Cocktail Table Silverado End Table Sydney Cocktail Table	Glass Top, Bronze Wood Top, Bronze Black Top, Bronze Glass Top, Bronze Wood Top, Bronze Wood Top, Bronze Brushed Metal Brushed Metal Black Top, Bronze White Top, Bronze Wood Top, Bronze Glass, Chrome Glass, Chrome Black Top, Brushed Steel White Top, Brushed Steel Wood Top, Brushed Steel Wood Top, Brushed Steel	\$ 165 \$ 165 \$ 109 \$ 109 \$ 109 \$ 249 \$ 175 \$ 110 \$ 110 \$ 240 \$ 220 \$ 240 \$ 240 \$ 240 \$ 240 \$ 240 \$ 240		VTB 30WH42 30WDBB 36BKSB VTN VTP VTW 30BKHB 30BEHB 30AGHB 30YSHB 30GRHB 30GSHB 30MTHB 30OSHB 30OSHB		30" Round Bar Table 30" Round Bar Table 30" Round Bar Table 36" Round Bar Table 30" Round Bar Table	Red Top White Top Whood Top Black Top Graphite Nebula Top Maple Top White Top AULIC CHROME BASE Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Green Top Maple Top Orange Top Red Top	\$ 210 \$ 210 \$ 210 \$ 229 \$ 229 \$ 229 \$ 229 \$ 229 \$ 259 \$ 259	
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ESCTG ESCTW IESETB IESETG ESETW EGBEN EGOTT EDBWC C1E E1E C1Y YDBEC C1W YDWDC E1Y YDBEE E1W YDWDE		Mesa Cocktail Table Mesa Cocktail Table Mesa End Table Mesa End Table Mesa End Table Mesa End Table Regis Bench/Table Regis Bench/Table Sedona Side Table Sedona Side Table Silverado Cocktail Table Silverado Cocktail Table Sydney Focktail Table Sydney End Table Sydney End Table	Glass Top, Bronze Wood Top, Bronze Black Top, Bronze Glass Top, Bronze Glass Top, Bronze Wood Top, Bronze Brushed Metal Brushed Metal Black Top, Bronze White Top, Bronze Wood Top, Bronze Glass, Chrome Glass, Chrome Black Top, Brushed Steel Blue Top, Brushed Steel White Top, Brushed Steel Black Top, Brushed Steel Black Top, Brushed Steel Black Top, Brushed Steel Black Top, Brushed Steel Blue Top, Brushed Steel Blue Top, Brushed Steel Blue Top, Brushed Steel	\$ 165 \$ 165 \$ 109 \$ 109 \$ 109 \$ 249 \$ 110 \$ 110 \$ 110 \$ 240 \$ 220 \$ 240 \$ 240 \$ 240 \$ 210 \$ 210 \$ 210		VTB 30WH42 30WDBB 36BKSB VTN VTP VTW 30BKHB 30BEHB 30AGHB 30YSHB 30GSHB 30GSHB 30MTHB 30MSHB 30MSHB 30MSHB 30MSHB		30" Round Bar Table 30" Round Bar Table 30" Round Bar Table 36" Round Bar Table 30" Round Bar Table	Red Top White Top Wood Top Black Top Graphite Nebula Top Maple Top Mulic CHROME BASE Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Graphite Nebula Top Graphite Nebula Top Green Top Maple Top Orange Top Red Top White Top Wood Top	\$ 210 \$ 210 \$ 210 \$ 229 \$ 229 \$ 229 \$ 229 \$ 229 \$ 259 \$ 259	
MESCTG MESCTW MESETB MESETG MESETW MESEBN MESEGBEN MESEGB		Mesa Cocktail Table Mesa Cocktail Table Mesa End Table Mesa End Table Mesa End Table Mesa End Table Regis Bench/Table Regis Bench/Table Sedona Side Table Sedona Side Table Silverado Cocktail Table Silverado Cocktail Table Sydney Find Table Sydney Find Table Sydney End Table Sydney End Table Sydney End Table Sydney End Table	Glass Top, Bronze Wood Top, Bronze Black Top, Bronze Glass Top, Bronze Glass Top, Bronze Wood Top, Bronze Brushed Metal Brushed Metal Black Top, Bronze Wood Top, Bronze White Top, Bronze Wood Top, Bronze Glass, Chrome Glass, Chrome Black Top, Brushed Steel White Top, Brushed Steel White Top, Brushed Steel Blue Top, Brushed Steel Black Top, Brushed Steel Black Top, Brushed Steel Blue Top, Brushed Steel Blue Top, Brushed Steel Blue Top, Brushed Steel White Top, Brushed Steel White Top, Brushed Steel	\$ 165 \$ 165 \$ 109 \$ 109 \$ 109 \$ 249 \$ 170 \$ 110 \$ 110 \$ 240 \$ 220 \$ 240 \$ 240 \$ 240 \$ 240 \$ 210 \$ 210 \$ 210 \$ 210		30WH42 30WDBB 36BKSB VTN VTP VTW 30BKHB 30BEHB 30AGHB 30YSHB 30GSHB 30MTHB 300SHB 300SHB 300SHB 300HBB 300HBB 300HBB		30" Round Bar Table 30" Round Bar Table 30" Round Bar Table 36" Round Bar Table 30" Round Bar Table	Red Top White Top Wood Top Black Top Graphite Nebula Top Maple Top White Top AULIC CHROME BASE Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Green Top Maple Top Orange Top White Top Wood Top Gray Acajou Top	\$ 210 \$ 210 \$ 210 \$ 229 \$ 229 \$ 229 \$ 229 \$ 259 \$ 259	
ESCTG ESCTW IESETB IESETG ESETW EGBEN EGOTT EDBBK EDBBK EDBWD C1E E1E C1Y YDBEC C1W YDWDC E1Y YDBEE E1W YDWDE AOBBK		Mesa Cocktail Table Mesa Cocktail Table Mesa End Table Mesa End Table Mesa End Table Regis Bench/Table Regis Bench/Table Sedona Side Table Sedona Side Table Silverado Cocktail Table Silverado Cocktail Table Sydney Focktail Table Sydney Cocktail Table Sydney Focktail Table Sydney Focktail Table Sydney End Table	Glass Top, Bronze Wood Top, Bronze Black Top, Bronze Glass Top, Bronze Glass Top, Bronze Wood Top, Bronze Brushed Metal Brushed Metal Black Top, Bronze Wood Top, Bronze Wood Top, Bronze Glass, Chrome Glass, Chrome Black Top, Brushed Steel Blue Top, Brushed Steel White Top, Brushed Steel Wood Top, Brushed Steel Wood Top, Brushed Steel Black Top, Brushed Steel Blue Top, Brushed Steel Blue Top, Brushed Steel White Top, Brushed Steel White Top, Brushed Steel Blue Top, Brushed Steel White Top, Brushed Steel Whod Top, Brushed Steel Wood Top, Brushed Steel	\$ 165 \$ 165 \$ 109 \$ 109 \$ 109 \$ 249 \$ 175 \$ 110 \$ 110 \$ 240 \$ 220 \$ 240 \$ 240 \$ 240 \$ 240 \$ 210 \$ 210 \$ 210 \$ 210 \$ 210		VTB 30WH42 30WDBB 36BKSB VTN VTP VTW 30BKHB 30BEHB 30AGHB 30YSHB 30GSHB 30OSHB 30OSHB 30OSHB 30OSHB 30WHB 30WHB 30WDHB 30WDHB 30MAHB		30" Round Bar Table 30" Round Bar Table 30" Round Bar Table 36" Round Bar Table 30" Round Bar Table	Red Top White Top Wood Top Black Top Graphite Nebula Top Maple Top White Top Maple Top White Top Maluic CHROME BASE Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Green Top Maple Top Orange Top Red Top White Top Wood Top Gray Acajou Top Black Top	\$ 210 \$ 210 \$ 210 \$ 229 \$ 229 \$ 229 \$ 229 \$ 259 \$ 259	
ESCTG ESCTW ESETB ESETG ESETW EGBEN EGOTT EDBBK EDBBK EDBWD C1E E1E C1Y YDBEC C1W //DWDC E1Y YDBEC E1Y YDBEC E1Y YDBEC E1Y YDBEC E1Y AOBBK AOBBK		Mesa Cocktail Table Mesa Cocktail Table Mesa End Table Mesa End Table Mesa End Table Regis Bench/Table Regis Bench/Table Sedona Side Table Sedona Side Table Silverado Cocktail Table Silverado Cocktail Table Sydney End Table	Glass Top, Bronze Wood Top, Bronze Black Top, Bronze Glass Top, Bronze Glass Top, Bronze Wood Top, Bronze Brushed Metal Brushed Metal Black Top, Bronze White Top, Bronze Wood Top, Bronze Glass, Chrome Glass, Chrome Black Top, Brushed Steel Blue Top, Brushed Steel White Top, Brushed Steel Whod Top, Brushed Steel Black Top, Brushed Steel Black Top, Brushed Steel Wood Top, Brushed Steel Wood Top, Brushed Steel Blue Top, Brushed Steel White Top, Brushed Steel Whote Top, Brushed Steel Wood Top, Brushed Steel Wood Top, Brushed Steel Wood Top, Brushed Steel Wood Top, Brushed Steel	\$ 165 \$ 165 \$ 109 \$ 109 \$ 109 \$ 249 \$ 175 \$ 110 \$ 110 \$ 240 \$ 220 \$ 240 \$ 240 \$ 240 \$ 240 \$ 210 \$ 210 \$ 210 \$ 210 \$ 110		VTB 30WH42 30WDBB 36BKSB VTN VTP VTW 30BKHB 30BEHB 30AGHB 30YSHB 30GSHB 30GSHB 30OSHB 30OSHB 30OSHB 30BHB		30" Round Bar Table 30" Round Bar Table 30" Round Bar Table 36" Round Bar Table 30" Round Bar Table	Red Top White Top Wood Top Black Top Graphite Nebula Top Maple Top White Top Maple Top White Top AuLIC CHROME BASE Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Green Top Maple Top Orange Top Red Top Whood Top Gray Acajou Top Black Top Graphite Nebula Top Gray Acajou Top Black Top Graphite Nebula Top	\$ 210 \$ 210 \$ 210 \$ 229 \$ 229 \$ 229 \$ 229 \$ 259 \$ 279 \$ 279	

Page 2 TOTAL

SHOW NAME:				
CODE QTY	/ ITEM	DESCRIPTION	2020	TOTAL
CODE QII	BARSTO		2020	TOTAL
APS08	Apex Barstool	Black Vinyl, Silver	\$ 190	
APS12	Apex Barstool	Blue Ultra Suede, Silver	\$ 190	
APS59	Apex Barstool	Red Vinyl, Silver	\$ 190	
APS75	Apex Barstool	White Vinyl, Silver	\$ 190	
BSS	Banana Barstool	Black, Chrome	\$ 210	
BST	Banana Barstool	White, Chrome	\$ 210	
BLDBRD	Blade Barstool	Red	\$ 109	
BLDBSB	Blade Barstool	Sky Blue	\$ 109	
XBAR	Christopher Barstool	White Vinyl, Chrome	\$ 165	
LMBAR	Laguna Barstool	Maple, Chrome	\$ 149	
ROLLBL	Lift Barstool	Black Vinyl, Chrome	\$ 180	
ROLLGY	Lift Barstool	Gray Vinyl, Chrome	\$ 180	
ROLLRD	Lift Barstool	Red Vinyl, Chrome	\$ 180	
ROLLWH	Lift Barstool	White Vinyl, Chrome	\$ 180	
LUBSCL	Lucent Barstool	Frosted Acrylic, Chrome	\$ 215	
BSC	Oslo Barstool	White, Chrome	\$ 220	
RSTSTL	Rustique Barstool	Gunmetal	\$ 110	
BS001	Shark Barstool	White, Chrome	\$ 275	
BSR	Syntax Barstool	Black, Chrome	\$ 185	
ZENBAR	Zenith Barstool	White, Chrome	\$ 155	
BS003	Zoey Barstool	Black, Chrome	\$ 249	
BS002	Zoey Barstool	White, Chrome	\$ 249	
	COMMUNAL TABLES W/ SOLI	TOPS & SILVER FRAME		
VNTBNP	Ventura Communal Bar Table	Black Top, Silver	\$ 545	
VNTMNP	Ventura Communal Bar Table	Maple Top, Silver	\$ 545	
VNTWNP	Ventura Communal Bar Table	White Top, Silver	\$ 545	
VNTCBN	Ventura Communal Cafe Table	Black Top, Silver	\$ 435	
VNTCMN	Ventura Communal Cafe Table	Maple Top, Silver	\$ 435	
VNTCWN	Ventura Communal Cafe Table	White Top, Silver	\$ 435	
•	COMMUNAL TABLES W/ GROMM	ET HOLES & SILVER FRAM	1E	
VNTBMW	Ventura Communal Bar Table	Maple Top, Silver	\$ 545	
VNTBWW	Ventura Communal Bar Table	White Top, Silver	\$ 545	
VNTCMW	Ventura Communal Café Table	Maple Top, Silver	\$ 435	
VNTCWW	Ventura Communal Café Table	White Top, Silver	\$ 435	
	CONFERENCE	TABLES		
36ATO	Atomic 36" Round Table	Glass Top, Chrome	\$ 259	
42ATO	Atomic 42" Round Table	Glass Top, Chrome	\$ 259	
MERLIN	Merlin Multi Use Table	Gray Laminate, Black	\$ 295	
WD3	Work Table	White Top, White	\$ 285	
CB8	42" Round Conference Table	Madison, Gray Acajou	\$ 325	
CB1	42" Round Table	Graphite Nebula Top	\$ 325	
CONF42	42" Round Table	White Top	\$ 325	
42BKCT	42" Round Table	Black Top	\$ 325	
CB2	6' Conference Table	Graphite Nebula Top	\$ 390	
CT06GR	6' Table	Granite Top	\$ 400	
CB3	8' Conference Table	Graphite Nebula Top	\$ 459	
C508GR	8' Table	Granite Top	\$ 459	
CT10GR	10' Table	Granite Top, Black	\$ 690	
CF2	Geo Table, Rectangle	Glass Top, Black	\$ 380	
CE2	Geo Table, Rectangle	Glass Top, Chrome	\$ 380	
CF1	Geo Table, Rounded Square	Glass Top, Black	\$ 275	
CE1	Geo Table, Rounded Square	Glass Top, Chrome	\$ 275	
MADC05	Madison 5' Table	Gray Acajou, Chrome	\$ 385	
MADC08	Madison 8' Table	Gray Acajou, Chrome	\$ 769	
MADC10	Madison 10' Table	Gray Acajou, Chrome	\$ 769	

		воотн:			
CODE	QTY	ITEM	DESCRIPTION	2020	TOTAL
		EXECUTIVE CHA	IRS		
TASKST		Task Stool	Black Fabric, Black	\$ 125	
CUPCHA		Cupertino Mid Back Chair	Black Vinyl	\$ 235	
GENCHA		Genesis Chair	Black	\$ 205	
PROGB		Pro Executive Guest Chair	Black Vinyl	\$ 215	
PROEXB		Pro Executive High Back Chair	Black Vinyl, Chrome	\$ 309	
PROEXE		Pro Executive High Back Chair	White Classic Vinyl, Chrome	\$ 309	
PROMDB		Pro Executive Mid Back Chair	Black Vinyl, Chrome	\$ 200	
PROMID		Pro Executive Mid Back Chair	White Classic Vinyl, Chrome	\$ 200	
		OFFICE & PRODUCT I			
TECH3		3 Drawer File Cabinet on Castors	Black Top, Black Metal	\$ 125	
CR8		Madison Credenza	Gray Acajou, Chrome	\$ 420	
JD8		Madison Executive Desk	Gray Acajou, Chrome	\$ 475	
TECH		Tech Desk, Powered	Black Metal, Black Laminate	\$ 385	
TECH3B		Tech Desk, Powered w/ 3 Drawer File Cabinet	Black Metal, Black Laminate	\$ 475	
BC8		Madison Bookcase	Gray Acajou, Chrome		
PSHCCS		Posh Shelving	Chrome, Acrylic	\$ 410	
PDL36B		Powered Locking Pedestal, 36"	Black	\$ 429	
PDL36W		Powered Locking Pedestal, 36"	White	\$ 429	
PDL42B		Powered Locking Pedestal, 42"	Black	\$ 510	
PDL42W		Powered Locking Pedestal, 42"	White	\$ 510	
		LAMPS			
LA15		Mason Floor Lamp	Brushed Silver	\$ 185	
LA14		Mason Table Lamp	Brushed Silver	\$ 125	
		BARS & COUNT	ERS		
MTBLPI		Midtown Bar, Lighted w/ Plug In	Taupe Glass Top, Pewter	\$1,250	
MTBUUL		Midtown Bar, Unlighted	Taupe Glass Top, Pewter	\$1,175	
MTCLPI		Midtown Pwrd Counter	Taupe Glass Top, Pewter	\$1,250	
MTCPUL		Midtown Powered Counter, Unlighted	Taupe Glass Top, Pewter	\$1,179	
		GREENERY			
HDG4FT		Boxwood Hedge, 4'	Green, Black	\$ 370	
HDG7FT		Boxwood Hedge, 7'	Green, Black	\$ 609	

Page 3 TOTAL



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Carpet & Cleaning Order Form

Discount Deadline: Friday, November 19, 2021

Compan	у:			Co	ontact Name:			
Address				Cit	y, State: Zip Code:			
Phone N	umber:			Fa	x Number: Booth Number:			
Email:								
	rd Carpet clude installation and taping choice.)	front edges. (Please check t	the carpet	Event Colors: <u>Green</u>			
QTY	Item Description	Discount	Standard	Total				
	10' x 10' Carpet	\$123.50	\$154.50	\$	CARPET COLORS			
	10' x 20' Carpet	\$226.00	\$282.25	\$				
	10' x 30' Carpet	\$328.25	\$410.25	\$	Please ✓ carpet color of choice:			
	10' x 40' Carpet	\$431.25	\$539.25	\$				
	10' x 50' Carpet	\$540.75	\$667.25	\$	Red Royal Blue Black			
Carpet	Accessories				Plum Gray			
	Carpet Padding per sq ft	\$0.75	\$0.85	\$	Teal Tuxedo (Tuxedo is black & white)			
	Visqueen per sq ft	\$0.75	\$0.85	\$	1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1			
	Taping of Visqueen per linear ft	\$0.65	\$0.75	\$				

All *Custom Carpet* orders must be received by *Friday, November 19, 2021*. Orders received after this date may be subject to availability and additional charges may apply. Custom carpet orders are *non-refundable*.

Custom Carpet									
Prices include installati	Prices include installation, removal, taping front edges, as well as Visqueen. (Please check carpet color of choice.)								
Booth Dimensions	Booth Dimensions Feet x Feet = Total Sq Ft x Price = Total Price								
	ft	Х	ft	=	sq ft	Х	2.75	=	

Deluxe Custom Carpet

Prices include installation, removal, taping front edges, as well as Visqueen. (Please check carpet color of choice.)

Please call our Exhibitor Service Department at 972.271.7444 for price quotes and color options.

Cleaning									
	# of Days	Booth Size per sq ft	Price per sq ft	Total					
Vacuum Once Prior to Show Opening			\$0.33	\$					
Vacuum Daily (Includes prior)			\$0.31	\$					

ORDER POLICY

- All prices include delivery, installation, rental charges for the duration of the event and removal at completion.
- Payment in full must accompany all orders by <u>Friday, November 19 2021</u> to receive discount price. Orders received after this date will be charged standard rate.
- Items cancelled on or prior to <u>Friday, November 19, 2021</u> will be refunded at 100%. Items cancelled after <u>Friday, November 19 2021</u> and prior to delivery will be refunded at 50%. Items cancelled on show site or after delivery are <u>non-refundable</u> and billed at 100%. Exceptions to this policy are <u>Luxury Furniture</u>, <u>Graphics and Display Rentals</u>. If these items are cancelled after <u>Friday, November 19 2021</u> they will be billed at 100%.

Porter Service										
Description	# of Event Days	Pric	ce per Day	Total						
Up to 300 sq ft		х	\$125.75	\$						
300 – 500 sq ft		х	\$169.50	\$						

EXCESSIVE TRASH FEE

Excessive Trash Fee will be subject to an additional fee for dismantling and disposal.

Total	+	Sales Tax 8.25%	=	Grand Total
\$	+	\$	Ш	\$



Pipe & Drape Order Form

Discount Deadline: Friday, November 19, 2021

Company:	Contact Name:	
Address:	City, State:	Zip Code:
Phone Number:	Fax Number:	Booth Number:
Email:		

Drape								
QTY	Item Description	Discount	Standard	Total				
ft	3' High Drape (includes hardware)	\$6.50	\$7.75	\$				
ft	8' High Drape (includes hardware)	\$10.75	\$14.00	\$				
Steel								
	3' Steel Uprights	\$5.50	\$6.75	\$				
	8' Steel Uprights	\$6.25	\$7.50	\$				
	3' Steel Bases	\$7.50	\$9.25	\$				
	8' Steel Bases	\$7.50	\$9.25	\$				
	6' – 10' Steel Expanders	\$5.50	\$6.75	\$				



Drape Colors

Event Colors are: **Green**

Should you require a color other than the event colors, please contact *Show Management for approval*.

DRAPE COLORS

Please ✓ drape color of choice

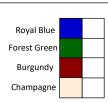
if other than event colors

Charges will apply

*Please use colors only as a reference.







•	Items cancelled on or prior to <i>Friday, November 19, 2021</i> will be refunded at 100%.
	Items cancelled after Friday, November 19 2021 and prior to delivery will be
	refunded at 50%. Items cancelled on show site or after delivery are <u>non-refundable</u>
	and billed at 100%. Exceptions to this policy are Luxury Furniture, Graphics and
	Display Rentals. If these items are cancelled after <u>Friday, November 19 2021</u> they
	will be billed at 100%.

ORDER POLICY

and removal at completion.

All prices include delivery, installation, rental charges for the duration of the event

Payment in full must accompany all orders by *Friday, November 19 2021* to receive discount price. Orders received after this date will be charged standard rate.

Total	+	Sales Tax 8.25%	ı	Grand Total	
\$	+	\$	=	\$	



Plant Order Form

Discount Deadline: Friday, November 19, 2021

Company:	Contact Name:	
Address:	City, State:	Zip Code:
Phone Number:	Fax Number:	Booth Number:
Email:		

Plant and floral arrangements can significantly enhance your exhibit space. We offer numerous plants, flowers and arrangements as a service to exhibitors with no hassle. Our prices include the container and maintenance when needed, as well as delivery and pick-up. Please call our *Exhibitor Service Department* at **972.271.7444** if you have questions or are interested in items that may not be listed.

- > Show site ordering may not be available.
- Images below are for illustration purposes only.

Plants								
QTY	Item Description	Discount	Standard	Total				
	3' plants	\$78.30	\$97.80	\$				
	4' plants	\$92.40	\$133.20	\$				
	5' plants	\$106.80	\$133.20	\$				
	6' plants	\$120.90	\$150.90	\$				
	Ferns	\$54.00	\$67.20	\$				











Cut Flo	wer Arrangements			
	12" high	\$78.30	\$97.80	\$
	24" high	\$99.60	\$124.50	\$



- All prices include delivery, installation, rental charges for the duration of the event and removal
 at completion.
- Payment in full must accompany all orders by <u>Friday, November 19 2021</u> to receive discount price. Orders received after this date will be charged standard rate.
- Items cancelled on or prior to <u>Friday, November 19, 2021</u> will be refunded at 100%. Items cancelled after <u>Friday, November 19 2021</u> and prior to delivery will be refunded at 50%. Items cancelled on show site or after delivery are <u>non-refundable</u> and billed at 100%. Exceptions to this policy are <u>Luxury Furniture</u>, <u>Graphics and Display Rentals</u>. If these items are cancelled after <u>Friday, November 19 2021</u> they will be billed at 100%.

Total	+	Sales Tax 8.25%	=	Grand Total
\$	+	\$	=	\$

CMN Christmas Show December 4-5, 2021 Hilton Anatole - 0



Signs & Graphics Order Form

Discount Deadline: Friday, November 19, 2021

Company:	Contact Name:	
Address:	City, State:	Zip Code:
Phone Number:	Fax Number:	Booth Number:
Email:		

High-quality signs and graphics can enhance the overall image of your booth. Our *Graphic/Sign Department* at SES is driven to excellence and strives to produce the highest quality signs and graphics.

- All standard signs are digitally produced on white foam core.
- Standard sign price includes text/copy placement in a color specified area on a single side.
- Custom signs and banners can be ordered in advance ONLY.
- We must receive your order with payment by Friday, November 19 2021. Orders received after this date may be subject to availability and additional charges may apply.

Easel Sign





Meter Board Sign



Standard Size Signs									
	Size/Description 🗸 🗸					Discount	Standard	QTY	Total
11" X 14"	Table Top Sign – with easel back		Horizontal		Vertical	\$45.00	\$67.50		\$
22" X 28"	Stand Sign – single sided, includes sign stand Horizontal Vertical				\$120.00	\$160.00		\$	
28" X 44"	Easel Sign – single sided, includes easel Horizontal Vertical				\$84.00	\$102.00		\$	
2' X 6'	Banner – single sided with grommets					\$144.00	\$180.00		\$
38 1/8" X 93" Meter Board Sign – single sided, free standing					\$295.00	\$360.00		\$	
7" X 44"	ID Sign – card stock					\$33.00	\$49.50		\$

Custom Graphics		
	Standard	Total
Customer Supplied graphics (Must be sized. If graphic is not print ready there will be a 1 hour graphic design charge.)	\$16.00 per sq ft	\$
Custom Graphics Design (1 hour minimum)	\$75.00 per hour	\$

Complete information below:

Dimensions:	Length (ft) x Width (ft) = Square (ft)						
Substrate:	☐ Vinyl Banner	□ Vinyl Banner □ Foam Core □ Coroplast □ Sintra □ Gator Board Other:					
Other options:		Grommets	☐ Easel Back	☐ Single Sided	☐ Double Sided		

- All prices include delivery, installation, rental charges for the duration of the event and removal at completion.
- Payment in full must accompany all orders by <u>Friday, November 19 2021</u> to receive discount price. Orders
 received after this date will be charged standard rate.
- Items cancelled on or prior to <u>Friday, November 19, 2021</u> will be refunded at 100%. Items cancelled after <u>Friday, November 19 2021R</u>, on show site or after delivery are <u>non-refundable</u> and billed at 100%.

Total	+	Sales Tax 8.25%	ш	Grand Total
\$	+	\$	=	\$



Booth Rental Displays

Backwall Unit w/o Graphics



10' x 10' Booth Display w/o Graphics



10' x 20' Booth Display w/o Graphics



Superior Custom Booth



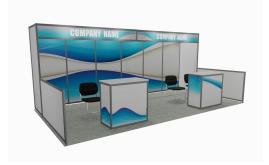
Backwall Unit with Graphics



10' x 10' Booth Display with Graphics



10' x 20' Booth Display with Graphics



Black Panel 10' x 20' Display





Booth Rental Display Order Form

Company:	Contact Name:	
Address:	City, State:	Zip Code:
Phone Number:	Fax Number:	Booth Number:
Email:		

- Payment in full must accompany ALL orders.
- Rental Units are available if ordered by Friday, November 19 2021. Orders received after this date may be subject to availability and additional charges may apply.
- Please refer to the Add-Ons for Rental Units or Display Tables & Accessories order forms for further options.
- · Rental Units include: Installation & dismantling.
- Items cancelled on or prior to Friday, November 19, 2021, will be refunded at 100%. Items cancelled after Friday, November 19 2021, on show site or
 after delivery are non-refundable and billed at 100%.

10' x 10' Rental Units		Price	Total
Backwall Unit without Graphics 10' wide x 8' tall Backwall Unit includes printed company name header		w/o graphics \$1,200.00	
Backwall Unit with full Graphics 10' x 8' tall Backwall Unit includes Full Custom Printed Graphics		with graphics \$2,150.00	
10' x 10' Booth Display without Graphics 10' wide x 8' tall Booth Display includes 2 side rails, 1 meter counter, and 2 chairs. Also includes printed company name header and printed front panel on meter counter	9 125	w/o graphics \$1,600.00	
10' x 10' Booth Display with Full Graphics 10' wide x 8' tall Booth Display includes 2 side rails, 1 meter counter, and 2 chairs. Also includes Full Custom Printed Graphics		with graphics \$2,600.00	
Superior Custom Booth $10'$ wide x $10'$ tall Custom Booth includes backwall with full custom printed graphics, meter counter and half-meter pedestal with full custom printed graphics		\$2,800.00	
10' x 20' Rental Units			
10' x 20' Booth Display without Graphics 20' wide x 8' tall Booth Display includes 2 side rails, 2 meter counters, and 2 chairs. Also includes 2 printed company name headers and printed front panel on meter counters	The state of the s	w/o graphics \$3,200.00	
10' x 20' Booth Display with Graphics 20' wide x 8' tall Booth Display includes 2 side rails, 2 meter counters, and 2 chairs Also includes Full Custom Printed Graphics		with graphics \$5,200.00	
Black Panel 10' x 20' Display 20' wide x 8' tall Booth Display with all black panels includes 2 side rails with curved ends, 2 printed company name headers, 6 shelves, lockable storage closet with key		\$3,700.00	
20' x 20' Rental Unit	<u>.</u>	•	
For 20' x 20' Rental Units or larger, please call us for design and pricing.			

- All prices include delivery, installation, rental charges for the duration of the event and removal at completion.
- Payment in full must accompany all orders by <u>Friday, November 19 2021</u> to receive discount price. Orders
 received after this date will be charged standard rate.
- Items cancelled on or prior to <u>Friday, November 19, 2021</u> will be refunded at 100%. Items cancelled after <u>Friday, November 19 2021</u>, on show site or after delivery are <u>non-refundable</u> and billed at 100%.

Total	+	Sales Tax 8.25%	=	Grand Total
\$	+	\$	=	\$



Add-Ons for Rental Units Order Form

Discount Deadline: Friday, November 19, 2021

Company:	Contact Name:	
Address:	City, State:	Zip Code:
Phone Number:	Fax Number:	Booth Number:
Email:		

- Payment in full must accompany ALL orders.
- Add-Ons for Rental Units are available if ordered by Friday, November 19 2021. Orders received after this date may be subject to availability and additional charges may apply.
- Please refer to the "Graphics Order Form" for further options.
- Items cancelled prior to Friday, November 19, 2021, will be refunded at 100%. Items cancelled after Friday, November 19 2021, on show site or after delivery are
 - non-refundable and billed at 100%.

Add-Ons		Discount	Standard	QTY	Total
Meter Counter: Black counter top with black sides, graphics optional. Dimension totals: 27.5" wide x 39" high x 22.5" diameter.	Can be ordered separately or added to rental units	\$320.00	\$369.25		\$
Literature Stand: Collapsible literature stand with 6 pockets	Can be ordered separately or added to rental units	\$102.00	\$124.75		\$
Cocktail Table: 42" tall with standard base	Can be ordered separately or added to rental units	\$92.50	\$110.75		\$
Café Table: 30" tall with standard base	Can be ordered separately or added to rental units	\$72.50	\$87.00		\$
Glass Display Case: White - 78" tall x 48" wide x 18" deep, Lockable sliding glass doors, 8" glass shelves	Can be ordered separately or added to rental units	\$390.75	\$497.75		\$
Glass Display Counter: White - 38" tall x 48" wide x 18" deep, Lockable sliding glass doors, 8" glass shelves	Can be ordered separately or added to rental units	\$320.00	\$427.00		\$
Rolling TV Cart Floor Stand: Height adjustable mount and audio, lockable caster wheels for 32-70" flat screen and curved tv.	Can be ordered separately or added to rental units	\$120.00	\$160.00		\$



- All prices include delivery, installation, rental charges for the duration of the event and removal at completion.
- Payment in full must accompany all orders by <u>Friday, November 19 2021</u> to receive discount price. Orders
 received after this date will be charged standard rate.
- Items cancelled on or prior to <u>Friday, November 19, 2021</u> will be refunded at 100%. Items cancelled after <u>Friday, November 19 2021</u> on show site or after delivery are <u>non-refundable</u> and billed at 100%.

Total	+	Sales Tax 8.25%	ı	Grand Total
\$	+	\$	=	\$





Display Labor Order Form

Company:		Co	ontact Name:				
Address:		Ci	ty, State:		Zip Co	de:	
Phone Number:		F	ax Number:	Booth Number:			r:
Email:							
All work perform All orders must be worker. Labor the	on please fill out the informa utbound shipping documents ed without direct exhibitor so the paid in advance. Orders for the ereafter is charged in half (1/2) o use the worker (s) at the time.	s at the SES Service Desk upervision will be charge or display labor will not 2) hour increments per w	prior to the close of the d a 25% supervision fee with the processed without processed with processed without processed with processed with processed with processed without processed with proc	event. vith a minimun e-payment. Th site will be cha	n fee of \$25.00. ne minimum chargarged a one (1) ho	e for la	bor is one (1) hou
Rates Based on one (1) man	, per one (1) hour						
	Pre-Order	Show Site	Days			Ti	me
Straight Time	\$72.00	\$93.00	Monday – Friday		8:00 am – 4:30 p	m	
Overtime	\$108.00	\$140.40	Monday – Friday Monday – Friday Saturday		4:31 pm – 12:00 Prior to 8:00 am All Day		1:30 pm
Double Time	\$144.00	\$187.20	Sundays & Holidays		All Day		
•	# of Men	ours worked. Date	Start Tir	ne		# of	Hours
•			Start Tir	ne		# of	Hours
Install: Dismantle: Ype of Service: SES Supervision (SES will proceed with out direction)		Date be present) ruct us otherwise. Work will harged a 25% supervision fe	be done on straight time, u	nless move in/mc	ove out schedule doe		
Install: Dismantle: Ype of Service: SES Supervision (SES will proceed with y performed without dir	# of Men (Exhibitor not required to be your display setup unless you instruct exhibitor supervision will be constituted.)	Date be present) ruct us otherwise. Work will harged a 25% supervision fe	be done on straight time, u	nless move in/mc			
Install: Dismantle: Type of Service: SES Supervision (SES will proceed with y performed without dir f using SES Supervision	# of Men (Exhibitor not required to be your display setup unless you instruct exhibitor supervision will be constituted.)	Date be present) ruct us otherwise. Work will harged a 25% supervision fe	be done on straight time, u e with a minimum fee of \$2:	nless move in/mo	s 🔲	s not per	
Install: Dismantle: Ype of Service: SES Supervision (SES will proceed with y performed without dir f using SES Supervision Number of Crates:	# of Men (Exhibitor not required to be your display setup unless you instruct exhibitor supervision will be coion, please complete the in	Date be present) ruct us otherwise. Work will harged a 25% supervision fe	be done on straight time, u e with a minimum fee of \$25 Self-contained unit?	nless move in/mo i.00.	s 🔲	s not per	
Install: Dismantle: SES Supervision (SES will proceed with) performed without dir f using SES Supervision Number of Crates: Set up plans attached?	# of Men (Exhibitor not required to be your display setup unless you instruct exhibitor supervision will be coion, please complete the in	Date be present) ruct us otherwise. Work will harged a 25% supervision fe nformation below:	be done on straight time, u e with a minimum fee of \$2: Self-contained unit? Photo enclosed?	nless move in/mo i.00.	s 🔲	s not per	
Install: Dismantle: Type of Service: SES Supervision (SES will proceed with y performed without dir f using SES Supervisis Number of Crates: Set up plans attached? Carpet: Special Instructions: Exhibitor Supervision (All work to be perform Ready" charge per manual contents of the contents of	# of Men (Exhibitor not required to be your display setup unless you instruct exhibitor supervision will be coion, please complete the in	be present) ruct us otherwise. Work will harged a 25% supervision fe nformation below: Color: up labor from the SES so	be done on straight time, use with a minimum fee of \$25 Self-contained unit? Photo enclosed? Suggested tools (i.e. 16	nless move in/mo	s	s not per No	mit. All work
Install: Dismantle: Type of Service: SES Supervision (SES will proceed with) performed without dir f using SES Supervision Number of Crates: Set up plans attached? Carpet: Special Instructions: Exhibitor Supervision All work to be perform Ready" charge per material	# of Men (Exhibitor not required to be your display setup unless you instruct exhibitor supervision will be color, please complete the in Yes NoOON SES	be present) ruct us otherwise. Work will harged a 25% supervision fe information below: Color: Up labor from the SES Sof an Exhibitor Representat uaranteed in those cases where	be done on straight time, use with a minimum fee of \$25 Self-contained unit? Photo enclosed? Suggested tools (i.e. 16	nless move in/mo	s	s not per No	mit. All work

Order Policy

- The minimum charge for labor is one (1) hour per worker and equipment. Labor thereafter is charged in half (1/2) hour increments per worker and equipment.
- Equipment and labor cancelled on site will be charged a one (1) hour cancellation fee per worker and equipment. If Exhibitor fails to use the workers and equipment at the time specified, a one (1) hour "Not Ready" charge per worker and equipment will apply.

Total	+	Sales Tax 8.25%	II	Grand Total
\$	+	\$	=	\$



Hanging Banner/Rigging Order Form

Company:	Contact Name:	
Address:	City, State:	Zip Code:
Phone Number:	Fax Number:	Booth Number:
Email:		

- If the below procedures are not followed, SES cannot guarantee hanging of your banner/sign.
- Overhead hanging banners/signs should be sent in separate containers to the advance warehouse. Please use the advanced shipping labels and note "Banner" on label. Your banner MUST arrive by Friday, November 19 2021.
- All ceiling rigging must conform to Show Management facility rules, regulations and facility limitations.
- All hanging banners/signs must be installed and removed by SES. Display companies and/or I & D representatives may supervise, but will not be allowed to install or remove the hanging banner/sign. Assembly and disassembly of overhead hanging can be provided by SES at an additional cost, or by your company representative, display house, or lighting contractor pending a *Certificate of Insurance*. Please complete the enclosed *Display Labor* order form if you need SES to assemble your banner/sign. Set up instructions should be provided for signs requiring assembly.
- To minimize your costs hanging points should be pre-fabricated and ready for use. If any hang point supports are over 250 lbs., notify SES immediately for special authorization.
- For signs other than banners include a blueprint or drawing with detailed information so that hang points can be determined.
- Electrical signs must be in working condition and in accordance with the National Electric Code. Electrical Service requirements must be ordered in advance through the specified electrical provider.
- If you require **SES** Supervision a 25% surcharge will be added to your rigging total.

<u>All orders must be paid in advance.</u> Orders for hanging banner/rigging will not be processed without pre-payment. The minimum charge for labor is one (1) hour per worker and equipment. Labor thereafter is charged in half (1/2) hour increments per worker and equipment and labor cancelled on site will be charged a one (1) hour cancellation fee per worker and equipment. If Exhibitor fails to use the workers and equipment at the time specified, a one (1) hour "**Not Ready**" charge per worker and equipment will apply.

	Pre-Order	Show Site	2		Days			Time	
Straight Time	\$272.50	\$354.25		Monday – Fr	iday		8:00 am – 4:3	30 pm	
			Monday – Friday			4:31 pm – 12:00 am			
Overtime	\$408.75	\$531.38	, ,			Prior to 8:00 am & after 4:30 pm			
Double Time	\$545.00	\$708.50		Saturday Sundays & H	olidavs		All Day All Day		
Please complete in	formation below:								
Installation Date:	Time: Ap	pprox Hrs:	Weight (lbs):	Height (ft):	# 0	of Pts:	Assembly Required?	Supervision?
_	_	_			_		_	Exhibitor Super	rvised
Гуре:	oth	ood 🗌 Truss	Shape:	Circle	Squ	are [Triangle	Exhibitor Super SES Supervised (25% supervision	
Гуре:	oth Metal Wo	ood 🗌 Truss	Shape:	Circle	Squ	are [Triangle	SES Supervised	
Type:	oth Metal Wo	ood Truss		☐ Circle	squ	are [Triangle	SES Supervised	
Chain Motor: Yes			Electrica	I: Yes	□ No			SES Supervised (25% supervision	
Chain Motor: Yes	☐ No n each boundary you would lik		Electrica	I: Yes	□ No	changed	due to availab	SES Supervised (25% supervision	
Chain Motor: Yes	No n each boundary you would lik back aisle	ke your banner/sign plac	Electrica ed. Note: ont aisle	I: Yes	□ No	changed	due to availab	SES Supervised (25% supervision	
Chain Motor: Yes Indicate dimensions from ft in from ft in from	No n each boundary you would lik back aisle	ke your banner/sign plac ft in from fro	Electrica ed. Note: ont aisle	I: Yes	□ No	changed	due to availab	SES Supervised (25% supervision	
Chain Motor: Yes Indicate dimensions from If the from fith from fith from flow flow flow flow flow flow flow flow	No n each boundary you would lill back aisle	ke your banner/sign plac ft in from fro ft in from rig	Electrica ed. Note: ont aisle ght aisle	I: Yes	□ No	changed	due to availab	SES Supervised (25% supervision	

Order Policy

- The minimum charge for labor is one (1) hour per worker and equipment. Labor thereafter is charged in half (1/2) hour increments per worker and equipment.
- Equipment and labor cancelled on site will be charged a one (1) hour cancellation fee per worker and equipment. If Exhibitor fails to use the workers and equipment at the time specified, a one (1) hour "Not Ready" charge per worker and equipment will apply.

Total	+	Sales Tax 8.25%	ı	Grand Total
\$	+	\$	Ш	\$

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In-Booth Forklift Order Form

Company:	Contact Name:	
Address:	City, State:	Zip Code:
Phone Number:	Fax Number:	Booth Number:
Email:		

In-booth forklift service may be required to:

- Assemble displays, or when uncrating, positioning and re-skidding equipment and/or machinery.
- Assist in the moving of equipment and materials weighing 200 lbs. or more within your booth space.

Please Note:

- In-booth forklift service *does not* replace material handling.
- Must not require storage of empty crates, pallets or packaging.
- Unloading and loading must be done at exhibitor's direction.
- Forklifts must to be ordered in advance for more than 5,000 lbs. capacity. Please contact SES at 972-271-7444 for a quote.

All orders must be paid in advance. Orders for in-booth forklift will not be processed without pre-payment. The minimum charge for labor is one (1) hour per worker and equipment. Labor thereafter is charged in half (1/2) hour increments per worker and equipment. Equipment and labor cancelled on site will be charged a one (1) hour cancellation fee per worker and equipment. If Exhibitor fails to use the workers and equipment at the time specified, a one (1) hour "Not Ready" charge per worker and equipment will apply.

Rates Based on one (1) hour per one (1) forklift							
Pre-Order Show Site Days Time							
Straight Time	\$114.00	\$148.20	Monday – Friday	8:00 am – 4:30 pm			
Overtime	\$171.00	\$222.30	Monday – Friday Monday – Friday Saturday	4:31 pm – 12:00 am Prior to 8:00 am & after 4:30 pm All Day			
Double Time	\$228.00	\$296.40	Sundays & Holidays	All Day			

Please complete information below:

Invoice will be calculated according to actual hours worked.

	# of Forklifts up to 5,000 lbs. (w/operator)		Weight of heaviest piece		Date		е	Time	Approx hours	
Install:										
Dismantle:										
Describe work ne	eded:		Spotting of Equipment		Installation/Dismantle of	Header		Other		
Specify other equ	ipment:		Straps		Chains			Fork Exten	sions	
Four (4) stage for	klift required:		Yes (additional charge	es may (apply)			No		

Contact information for the person in charge of your move i
Name:
Phone Number:

Order Policy

- The minimum charge for labor is one (1) hour per worker and equipment. Labor thereafter is charged in half (1/2) hour increments per worker and equipment.
- Equipment and labor cancelled on site will be charged a one (1) hour cancellation fee per worker and equipment. If Exhibitor fails to use the workers and equipment at the time specified, a one (1) hour "Not Ready" charge per worker and equipment will apply.

Total	+	Sales Tax 8.25%	=	Grand Total
\$	+	\$	=	\$



Cartload Service Order Form

Company:	Contact Name:	
Address:	City, State:	Zip Code:
Phone Number:	Fax Number:	Booth Number:
Email:		

A Credit Card Authorization form must be on file to receive service.

SES is pleased to make available one (1) laborer with one (1) pushcart, for one (1) trip, one way from the dock to your booth or from your booth to the dock for a charge of \$60.00 (ST) or \$90.00 (OT) each way. A cartload is ten (10) pieces or less, weighing less than 200 lbs. total. There is a maximum of two (2) cartload trips per booth. If additional trips are required, exhibitor will be charged material handling.

This service will help expedite the process and reduce your hassles. Service will be available during move in and move out at the event. You can make the arrangements at the SES Exhibitor Service Desk prior to (or before the end of) the show. If you have any questions please contact SES Exhibitor Service Department at 972-271-7444. Pre-orders will receive preferential service at show site, but you may also order this service at the SES Service Desk.

Check In Procedure:

- 1. One person will check in with a SES Supervisor, who will direct exhibitors to the POV unloading area.
- 2. One person must remain with the vehicle at all times or must return to vehicle within 20 min.
- 3. A laborer will be dispatched to assist unloading of your vehicle on a first come, first serve basis.

A **POV**, or privately owned vehicle, is considered to be any vehicle that is primarily designed to transport passengers, not cargo or freight. Examples include **sedans**, **pick-ups**, **passenger vans**, **taxis or sports utility vehicles**. Cartload Service will be refused and material handling charges will apply if arriving with any of the following vehicles:

◆ Semi ◆ Flatbed ◆ Trailers ◆ Bobtail

Cartload Service	# of Trips	Straight Time	Overtime	Total
Dock to booth		\$60.00	\$90.00	\$
Booth to dock		\$60.00	\$90.00	\$
Round-trip		\$120.00	\$180.00	\$

Advance orders will receive preferential service at show site.	Please indicate the approximate date, time and type of vehicle arriving in:
Date:	Vehicle Description:
Time:	

Rules Regarding Cartload Service:

- Must arrive in privately owned vehicle
- This service is for exhibitors who have small hand carry items, all of which must fit in a 3' x 4' push cart
- Vehicle must unload at the receiving dock of exhibit hall
- > SES personnel will direct vehicles
- Cart is not authorized to enter or go to any parking structure
- Freight that is too large or heavy will be charged material handling rates

- All prices include delivery, installation, rental charges for the duration of the event and removal at completion.
- Payment in full must accompany all orders by <u>Friday, November 19 2021</u> to receive discount price.
 Orders received after this date will be charged standard rate.
- Items cancelled on or prior to <u>Friday</u>, <u>November 19, 2021</u> will be refunded at 100%. Items cancelled after <u>Friday</u>, <u>November 19 2021</u> and prior to delivery will be refunded at 50%. Items cancelled on show site or after delivery are <u>non-refundable</u> and billed at 100%. Exceptions to this policy are <u>Luxury Furniture</u>, <u>Graphics and Display Rentals</u>. If these items are cancelled after <u>Friday</u>, <u>November 19 2021</u> they will be billed at 100%.

Total	+	Sales Tax 8.25%	=	Grand Total
\$	+	\$	=	\$

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Vehicle Spotting Service Order Form

Company:	Contact Name:	
Address:	City, State:	Zip Code:
Phone Number:	Fax Number:	Booth Number:
Email:		

A Credit Card Authorization Form must be on file to receive service.

The spotting of vehicles is one of the most critical segments of the move in operation. Spotting is the placement or "dropping" of a vehicle or trailer on the event floor and its subsequent removal from the event floor. Exhibitors with vehicles (self-propelled or pushed) scheduled for display **MUST** complete and return the following form, via fax, to **SES** no later than **Friday, November 19 2021**. Orders by phone will not be accepted. A target move-in time will be assigned based upon this information. Any off-target or unscheduled vehicle deliveries may be assessed a time and labor surcharge.

Round Trip Vehicle Spotting Fee

\$200.00 per vehicle

Additional requirements, such as towing, will be charged on a time and materials basis

Description of vehicle (s) to be sp	val Date/Time: Booth Number/Location: ensions: Length Width Height Weight (lbs.)		
Arrival Date/Time:	Booth Nun	nber/Location:	
		-	
Special Needs/Handling:			

Vehicle Spotting Rules:

- Fuel tank must not contain more than 1/4 tank (or 5 gallons, whichever is less) of fuel.
- Gas cap must be locked or sealed by tape to prevent the escape of vapors
- Refueling, or removal of fuel from vehicles, while on the premises is prohibited.
- Vehicle cannot be turned on, operated or moved during event hours.
- Batteries must be disconnected and taped.
- Key(s) should be available to Show Management and/or SES at all times.
- No vehicles shall be parked in designated fire lanes.
- All spotting service orders are subject to SES Payment Policy and Limits and Liability.
- All work is to be performed under the supervision of an authorized exhibitor representative.
- Please note: some venues may have other and/or additional rules.

- All prices include delivery, installation, rental charges for the duration of the event and removal at completion.
- Payment in full must accompany all orders by <u>Friday, November 19 2021</u> to receive discount price. Orders received after this date will be charged standard rate.
- Items cancelled on or prior to <u>Friday, November 19, 2021</u> will be refunded at 100%. Items cancelled after <u>Friday, November 19 2021</u> and prior to delivery will be refunded at 50%. Items cancelled on show site or after delivery are <u>non-refundable</u> and billed at 100%. Exceptions to this policy are <u>Luxury Furniture</u>, <u>Graphics and Display Rentals</u>. If these items are cancelled after <u>Friday, November 19 2021</u> they will be billed at 100%.

Total	+	Sales Tax 8.25%	ı	Grand Total
\$	+	\$	=	\$



Rules & Regulations

To assist in planning for your participation in this event, we know you will appreciate knowing in advance that union labor is required for certain aspects of your exhibit handling. To help you understand the **Area Work Rules-Labor Regulations**, we ask that you read the following.

Decorator Labor

We currently have agreements with local unions to provide labor for display installation and dismantling. Full time employees of the exhibiting companies or approved EAC's, however, may set their own exhibits without assistance from any union labor. If you would like assistance to set your booth, it can be ordered in advance by filling out the *Display Labor Form* in the **SES** exhibitor manual or on show site at the **SES** Exhibitor Service Desk.

Material Handling

Exhibitors may use a two-wheel dolly or hand-carry their own freight into the exhibit hall. Please keep in mind, for some shows, parking may be limited for unloading and loading. A designated entrance for POV's will be provided and an allotted amount of time will be given per vehicle for loading and unloading. The use or rental of four-wheel dollies, flat bed carts or other mechanical equipment is not permitted. **SES** will control access to the loading docks in order to provide for a safe and orderly move in/move out.

Tipping

We request that exhibitors do not tip employees (give money, merchandise, or other special consideration for services rendered.) Any attempts to solicit a gratuity by an employee for any service should be reported immediately to a supervisor. Employees are paid at an excellent wage. Tipping is strongly discouraged and is not accepted company policy.

Safety

Standing on chairs, tables or other rental equipment is prohibited. This equipment is not engineered to support your weight. **SES** cannot be responsible for injuries or falls caused by the improper use of this equipment.

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Third Party Payment

Full payment must be received for services requested before the order will be processed. If you choose to pay by check, a credit card still must be on file.

SES will present invoices to third parties at show site for payment of all services rendered to exhibitors under the following conditions:

- The Exhibitor is required to complete the Exhibitor Appointed Contractor (EAC) form located in this Exhibitor Service Manual.
- The payment of the third party must be acceptable to **SES**. The credit card information below must be completed and submitted to **SES** prior to the show.
- If there is any doubt who is to be invoiced for a service, the charge will be issued to the exhibitor. The exhibiting firm is ultimately responsible for the payment of charges. If the EAC requires SES to fax an invoice from the convention facility, a \$10.00 service fee will be added.
- The following form is to be completed, signed and returned by both parties. Otherwise, the request will not be approved.
- All invoices must be resolved by the close of the show.

Exhibiting Company:			Booth Num	ber:				
Exhibiting Company Contact Na	me & Title:							
Authorized Signature:								
Display House Name (Third Part								
Display House Contact Name &	Title:							
Authorized Signature:								
Display House Address (Third Pa	rty Payer):		City,	State, ZIP co	de:			
Phone:		Fax:						
Items being billed to Third Part		Handling	_		ay Labor	All S	Services	
We understand and agree that we third party does not make payment. Company Name:	ent upon presentatio	n of invoice at sh	ow site, such c	harges will b	e presentea	to the exhi	biting firi	
Cardholder Name:								
Master	<u> </u>	VISA		AMERICAN DOCUMENTS				
Credit Card Number:								
Expiration Date (MM/YYYY):								
Billing Address:		City,	State, ZIP code	e:				
Phone:	Fax:		Email:					
Authorized Signature: I,		, agr	ee to the cond	itions stated	in this ma	nual and the	e paragra	aph abov





Exhibitor Appointed Contractor – EAC Form

SES has been selected as the Official Service Contractor and must be used for all material handling, furniture rental, signs, rigging, cleaning, installation and dismantling of exhibit materials.

An Exhibitor Appointed Contractor (EAC) is: Any individual who is not a full-time permanent employee of an exhibiting firm, who is providing a service to an exhibitor on site and does not represent one or more of the Official Contractors.

Rules and Regulations

- Each representative of an EAC must physically pick up, in person, an "Exhibit Crew" badge at the SES Service Center. If an EAC representative does not have identification which verifies his/her employment by the EAC, he/she must be accompanied to the SES Service Desk by a representative who does have verifying identification.
- These services shall not conflict with existing labor regulations or contracts and in fulfilling his/her obligations, the representative
 of an EAC shall adhere to the regulations set up by the Hall and Show Management regarding entrance. It is the responsibility of
 the Exhibitor to see that each representative of an EAC abides by the official Rules and Regulations of this exposition.
- The representative of an EAC shall have a true and valid order for services from an Exhibitor in advance of the event move-in date.
- No EAC shall solicit business on the show floor.

Certificate of Insurance (COI)

It is the responsibility of each Exhibiting Firm utilizing an EAC to complete and return this form along with a Certificate of Insurance (COI) which names **SES** as additional insured for each EAC firm being utilized. (A sample COI can be found in this exhibitor manual.)

The EAC Certificate of Insurance must maintain:

 At least \$1 million in employer's liability, general liability, automobile liability and workers compensation as required in the state the exposition is located.

This form must be received by: Friday, November 19 2021

If this EAC form and the Certificate of Insurance are not received by Friday, November 19 2021

Exhibitor or EAC will be required to order labor from SES.

Please clearly note Company Name and Show Name on the Certificate of Insurance form. (See sample)

Complete all information below:

Booth Number:							
Authorized Contact Signature:							
City, State, Zip Code:							
Authorized EAC Contact Signature:							
Fax Number:							
Email Address:							
Type of service being performed:							

For additional questions please call us at 972.271.7444 or toll free 866.386.3976 (866.FUN.EXPO)



Sample Certificate of Liability Insurance

This form should name **SES** as additional insured for each EAC firm being utilized. **Note**: The EAC must maintain at least \$1 million in employer's liability, general liability, automobile liability and workers compensation as required in the state the exposition is located.

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUES TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT TERM OF

ACCORD	CERTIFICATE OF LIABILITY INSURANCE	DATE (MM/DD/YYYY)				
PRODUCER ABC Insurance Agency 1234 Broker Lane New York, NY 12345	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER, THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. INSURERS AFFORDING COVERAGE					
INSURED Company Name, Inc 1234 Corporate Lane New York, NY 12345	INSURER A: Hartford Insurance Company of Texas INSURER B: Aetna Casualty & Surety Company INSURER C: Royal Insurance Company					

COVERAGE'S CERTIFICATE NUMBER: REVISION NUMBER:

CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. TYPE OF INSURANCE POLICY POLICY EFFECTIVE DATE POLICY EXPIRATION LIMITS LTR (MM/DD/YYYY) DATE (MM/DD/YYYY) NUMBER Α GENERAL LIABILITY 000P98298-AI1 01/01/16 01/01/17 EACH OCCURRENCE \$1,000,000 COMMERCIAL GENERAL LIABILITY FIRE DAMAGE (Any one fire) \$50,000 CLAIMS MADE OCCUR MED EXP (Any one person) \$5,000 PERSONAL & ADV JUJURY \$1,000,000 GENERAL AGGREGATE LIMIT APPLIES PER GENTRAL AGGREGATE \$2,000,000 POLICY ___ PROJECT___ LOC PRODUCTS COMP/OF AGG \$2,000,000 AUTOMOBILE LIABILITY CONBINED SINGLE LIMIT В SKI S-029499S 01/01/16 01/01/1 \$1,000,000 ANY AUTO each accident) ALL OWNED AUTO ___ SCHED AUTOS **BODILY INJURY** \$ NON-OWNED AUTOS ___ HIRED AUTOS (per person) **BODILY INJURY** Ś (per accident) PROPERTY DAMAGE \$ GARAGE LIABILITY AUTO ONLY-EA ACCIDENT \$ ANY AUTO OTHER \$ \$ THAN \$ UMBRELLA ___EXCESS LIABILITY 01/01/16 01/01/17 \$ XL1234567 **EACH OCCURRENCE** Α OCCUR ___ CLAIMS MADE AGGREGATE \$ DEDUCTIBLE _ RETENTIONS WORKERS COMPENSATION AND C. A4145-SS-PJ37 01/01/16 01/01/17 WC STATUATORY OTHER **EMPLOYERS LIABILITY** LIMITS E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000

CERTIFICATE HOLDER <u>X</u> ADDITIONAL INSURED; INSURER LETTER <u>X</u> CANCELLATION ____

01/01/16

000P98298-AI1

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

CENTIFICATE HOLDENX_	ADDITIONAL INSURED, INSURER LETTER _X CANCELLATION
SES	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF,
Exhibitor Services	THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER
10548 US Highway 80	NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND
Forney, TX 75126	UPON THE INSURER, ITS AGENTS OF REPRESENTATIONS.
	AUTHORIZED REPRESENTATIVE
Re: CMN Christmas Show	
	John Smith, CIC

PRODUCER: Insurance Agent/Broker who issues certificate.

OTHER

Professional Liability

D

- NAME OF INSURED: Must be the legal name of contracting party.
- TYPES OF INSURANCE: Must include types required by contract.
 FORM OF COVERAGE: Must be "occurrence" form of coverage.
- NAME ADDITIONAL INSURED'S: Superior Expo Services (Official Service Provider), Show Management, Show and Facility as additional insureds on a primary and non-contributory basis.
- ❖ CERTIFICATE HOLDER: Must be Superior Expo Services

01/01/17

POLICY EFFECTIVE DATE: Must be prior to or coincidental with the first day of Exhibitor Move-In.

EACH OCCURRENCE &

AGGREGATE

\$1,000,000

\$3,000,000

- POLICY EXPIRATION DATE: Must be on or after the last day of Exhibitor Move-Out.
- LIMITS OF INSURANCE: Must be the same or greater than required by contract.
- NOTICE OF CANCELLATION: 30-day notice must be provided.
- AUTHORIZED REPRESENTATIVE: Must be signed (not stamped) by an authorized representative of Producer.





NAME OF CONFERENCE		START DATE		END DATE NO. OF EVENT I		
ORGANIZATION NAME		ON-SITE CONTACT NA	ME		ROOM/EXHIBIT BOO	THNO.
STREET ADDRESS		CITY		STATE	ZIPCODE	
TELEPHONE NUMBER	DELIVERY DATE	DELIVERY TIME	□AM	PICKUPDATE	PICKUPTIME	□AM
			□PM			□PM
EMAIL ADDRESS		ORDERED BY				

ORDERING INSTRUCTIONS: To guarantee equipment availability, please place orders at least 21 days in advance. All orders placed on site will receive a 25% markup. We will reach out to you to confirm payment and an electronic receipt will be emailed to you. Sales tax and Service charge will be applied to all orders.

ENCORE WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER SHOW.

Tax Exempt Status – If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

Cancellations received on the day of scheduled delivery or "no shows" are subject to the full amount of the order, including installation, drayage and tax. 25% ETS Service Charge will be applied to all orders. Labor charges may apply.

Form Submission - Email completed forms to:exhibits@encoreglobal.com

MONITORS 55" LCD monitor	PRICE QTY TOTAL
□ Dual-post stand □ Speakers	750
70" LCD monitor	\$ 1800 \$
□ Dual-post stand □ Speakers	· · · · · · · · · · · · · · · · · · ·
80" LCD monitor	\$ <u>3600</u> \$
□ Dual-post stand □ Speakers	
AUDIO EQUIPMENT	PRICE QTY TOTAL \$
Wireless microphone	<u>6</u> 90 _{\$}
□Handheld □Lavalier	
Wireless headset microphone Requires wireless microphone unit to operate	\$ <u>285</u> \$
Sound system	\$ 1268 \$
two speakers, two stands, one mixer, one wire	
up to 20 people	
ACCESSORIES	PRICE QTY TOTAL
Laptop	\$ 450 <u>\$</u>
IGHTING	PRICE QTY TOTAL
LED Up-light	\$ <u>300</u> \$
NTERNET (Connections Per Device)	PRICE QTY TOTAL
Wired internet connection	\$ 580 \$
Wireless internet connection	\$ 160 \$
Dedicated bandwidth	Please contact Encore for quote
PANNED HANCING/DICCING	1
BANNER HANGING/RIGGING All rigging requests should be placed usin	g the <u>Rigging Request Form</u> .
SPECIAL REQUESTS	
, LUIALILEGULUIU	

POWER DISTRIBUTION SERVICES

Power – Advanced pricing available 21 days prior to first day of the show. Prices include labor for in-line booths with power installed at the back of the booth. Prices do not include labor for booth electrical layout. Sales Tax and Service Charge will be applied to all orders.

Please list # of power drops required. Pricing is per show.

SINGLE PHASE

VOLTAGE	CIRCUIT	AL	VANCE	STA	NDARD				
	AMPS	F	PRICE	P	RICE	OnSite 25%		QTY	TOTAL
120	5	\$_	140	\$	170	\$_	212_	\$_	
120	10	\$_	205	\$	260	\$_	325_	\$_	
120	20	\$_	260	\$	345	\$_	431_	\$	
	20	\$	440	\$	565	\$_	706	\$_	
208					710		887		
208	30	\$_	540	\$		\$		\$	
208	60	\$	740	\$	950	\$	1187	\$	

THREE PHASE

VOLIAGE	CIRCUIT		DVANCE PRICE		STANDARD PRICE		OnSite 25%	QTY	TOTAL
208	20	\$_	600	\$_	785	\$_	981_	\$_	
208	30	\$_	770	\$	<u>1030</u>	\$	<u>1287</u>	\$_	
208	60	\$_	1035	\$_	1400	\$_	1750	\$_	
208	100	\$_	1295	\$_	1785	\$_	2231	\$_	
208	200	\$	<u>1910</u>	\$	<u>2320</u>	\$	<u>2900</u>	\$_	
208	400	\$	2790	\$	<u>3485</u>	\$	<u>3833</u>	\$_	

MISCELLANEOUS

MISCELLANEOUS		PRICE	QTY	TOTAL
Extension cord & power strip	\$	42	\$_	
Belkin power charging station	\$	60	\$	
	-		_	

Electrician Rates - Labor is included in pricing above, but additional labor rates will apply for additional support.

ENCORE will not load or allow a service to be loaded beyond 80% of the rated capacity of the service. All power distribution Encore uses will be UL/ ETL listed and will meet or exceed state and local requirements for safe electrical distribution. Ask your representative for full details regarding labor

Form Submission – Email completed forms to:exhibits@encoreglobal.com





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О		u	ΙП		ΙА	L J	П.	-	IVI	

ORGANIZATION NAME	ROOM/EXHIBIT BOOTH NO.
SHOWNAME	SHOWDATES

Internet

Please indicate on the grid the location of your internet drop(s) using ${\bf W}$ to signify a wired internet drop. If no location is indicated, the internet drop will be placed in the middle back of the booth.

Power

Please indicate on the grid the location of your power drop(s) using exact measurements and how many amps each power drop should have (e.g., 15A). If no location is indicated, the power drop will be placed in the middle back of the booth. There is a minimum labor charge for hook-up and dismantle for all non-standard locations, multiple outlet locations, island booths and 208V services.

		Α	djacent	Booth N	0	_		
Adjacent Booth No.		A	djacent	Booth N	0			Adjacent Booth No.
								_

Adjacent Booth No.